

wgu9ldf0{gu/kflnsfsf]bf}f]gu/ ; efd f k|tt cfly\$ jif{  
@)&%÷&^ sf]gllt, sfoqnd tyf ahq

pk-kpV >l krlsdf/l >7af6 wgu9ldf0{gu/kflnsfsf]bf}f]gu/ ; efd f k|tt cfly\$ jif{  
@)&%÷&^ sf nflu jflif\$ gllt, sfoqnd tyf ahq

**-s= gllt tyf sfoqnd**

gu/ ; efsf clwlf Pj +gu/ kpvHo,"  
Gfu/ sfo{kflnsfsf ; b:ohox?,  
gu/ ; efsf ; b:ohox?,  
kpv kzf; slo clwsf tyf ; Dkof{sd{f/l ldqx?

**clwlf dxfo,**

!= k7edl Mgu/kflnsfsf]cfly\$ jif{@)&%÷&^ sf]gllt tyf sfoqnd o; ul/dfdo ; ef ; dlf  
k|tt ug{kfpbf d uf]jfljt ePsf]5'. gkfn Ps :jfwlg / ; fj efd ; Qf ; DkGg dh5 xf].  
0{txf; sf]ljleGg sfnv08x?df gkfnl hgtfn]u/\$f jlnbfglkof{ ; 3if? hgcfbfnhg, hgo4,  
dwz cfbfnhg nufotsf ; a}lsl; dsf /fhgllts cfbfnhgaf6 ; 3lo nftflGqs uoftGqfids  
gkfnfsf] ; lawfg 3f]f0ff e}xhdl o; sf]sfof]j ogsf] r/0fdf 5f}. @ g=kp}zsf]l; /xf lhNndf  
cjl:yt o; wgu9ldf0{gu/kflnsfnf0{ ; d[4sf]lzv/df kbpg]sfd cfkndf rgf]tkof{ePtf  
klg gj lgdf0fsf]o; 38ldf o; nf0{Pp6f Pltxfl; s cj ; /sf]?kdf lnP/ cuif8l a9g' xdf]  
klxnf]sbd xg]s'/fdf lj Zj :t kfg{rfxG5'. gkfnfsf]0ltxf; df ; ljwfg kbQ clwsf/sf]kpf]usf]  
l; nl; nfd kof]t clwsf/sf]ljGof; ; lxtsf] ; l3otfsf]sfof]j ogsf] qmddf of]grf]kpf]usf]  
yfngl xfdln]u/\$f 5f}. ; ljwfgn]:yf glo txnf0{lbPsf]sfo{kfnlslo, Joj:yfkslo / Gofols  
clwsf/ dWb]cfh xfdl gu/ ; efdknt Joj:yfkslo cEof; ug{u0/x\$5f} ctMo; Pltxfl; s  
lbgdf wgu9ldf0{gu/kflnsfsf]bf}f]gu/; efd f pkl:yt xg' xg] ; a}gu/ ; efsf ; b:ohox?  
tyf sd{f/l ldqx?nf0{xflb\$ :j fut ub5'.

**; ef clwlf dxfo,**

**gu/ ; efsf ; b:ohox?,**

:yf glo ; /sf/l gkfnl hgtfsf] bzsfb]vsv]Tofu, alnbfG / nfd] ; 3if\$] pknIAw xf].  
alnbfGlkof{ ; 3ifaf6 k|kt / Pltxfl; s ; ljwfg; efa6 hf/l ePsf] gkfnfsf] ; ljwfg cg' f/  
:yflkt :yf glo txsf clwsf/x?nf0{cEof; ug]cleofgdf xfdl cl3 al9/x\$5f} o; cj ; /df  
d nftGq k|ktsf]nfd] ; 3if{Pj +cfbfnhgsf qmddf cf^gf]cdNo hljg alnbfG lbgxg] ; Dkof{  
1ft c1ft zlxbx?k|t efjkof{>4f-hnl ckQf ub5' . ; fy} ljleGg cfbfnhgsf qmddf 3f0t]  
j]kQf gful/sk|t pRr ; Ddfg k\$6 ug{rfxG5'.

xfdf| cuh tyf kj [n]b]vPsf]ky, b]v]sf ; kgf, g]kfnsf]; ljwfgn]kl/sNkgf u/}sf]; 3lo zf; g  
k0ffnlsf] cfwf/zlnfsf] ?kdf /x}sf] :yfglo txsf] P]ltxfl; s lgjffg ; DkGg e0{xfdl ; 3lot  
sfoff]ogsf]kl/IDes r/Of /x}sf 5f]; o; alr gu/kfnsfsf]kyd gu/ ; ef ldlit @)&\$ kfj  
!( / @) ut]; DkGg e0{; s}sf]5 . kyd gu/ ; efa6 kfl/t ah0 gllt tyf sfoqmd cg?k  
gu/kfnsfsf]lj sf; lgdf0f nufotsf sfdnf0{cuf8l a9f0{/x}sf]5 . cfh xfdl gu/kfnsfsf]  
bf}f]gu/ ; efdf pkl:yt ePsf 5f];

wgu9ldf0{gu/kfnsf nf}tGqsf G0ttD\cfwf/e't dNo dfG0tf, axhjfb l vhf ; dfh, dfgj  
clwsf/, nf}tGq, ; fdfhs G0fo, ; xsfl/tf, ; xcl:tIj / ; dgj osf]l; 4fGtnf0{cfD; ft ub}x  
ljwsf]zf; gkllt k0ff]lta4 5 . nf}tGqnf0{; fdfhs hljg k4ltsf ?kdf :yflkt ug]s/fdf  
gu/kfnsf x/kn k0lgzln 5 . j t0fg ; dodf zf; slo Joj:yfdf cfPsf]kl/j t0gsf]cgelt  
; a}gu/af; ln]ug{; s0\eg0df xfdlx? cI0Gt ; r] 5f];

wgu9ldf0{gu/kfnsfsf]lta|cfly\$ lasf; ug{cfhsf]xfdf]cfj Zostf xf]. :j flwg, cfDlge{  
tyf c0t/lge{ cy}Gq lgdf0f ub}x; fdfhs G0fo ; lxtsf]bluf]/ km/fnsn]cfly\$ j[4 xfl; n  
ug]xfdf]k|yfg la6' x]eg]wgu9ldf0{gu/kfnsf ; lxt dh}sf]; d[4df of]ubfg k'/df0{; 3lo  
; /sf/sf]dh nlo æ; d] g]fn ; vl g]fn]E nf0{; fsf/ kfb}x; dfhafb pGdv cy}Gq lgdf0df  
of]ubfg k'/dfpg' xfdl]nlo xf] .

**@- rfn'cfj-@)&\$÷&% sf]gllt tyf sfoqmdsf]; dliff**

gu/sf]cfly\$,; fdfhs, efa]hs tyf ; f:s[ts lj lwtnf0{cfD; fy ub}x; GtInt / ; dGoflos  
lj sf; sf]af60df cl3 a90 o; gu/kfnsf b0 ; sNkt 5 . ; sf/flDs ; f], of]hgfa4 /  
kfyldstf kllt lj sf; cjwf/Offaf6 dfq lj sf; ; Dej 5 / ; f]L cfwf/df lj sf; lgdf0fsf  
sfdx? xgk5{eg0df gu/kfnsf lj Zj:t 5 . gu/kfnsfsf]bluf]/ ; dtfdhs lj sf; sf nflu  
Psnf]gu/kfnsfaf6 dfq ; Dej x00 o; sf nflu ; Dk0f{gu/jf; lx?sf]; xeflutf, ; m]Gtf /  
ckgIj sf]clt g}h?/L xg hf65 . .dfns xf0g, ; ]s xfl-eg]dfG0tfdf cfwf]/t hgpQ/bfol,  
kf/bzl{ dxgtl / ; xof]ul ; 0Gqaf6 g}; d[4 xfl; n ug{; ls65 eg]dfG0tfnf0{gu/kfnsfn]  
cf^gf]dfu0z0sf ?kdf ux0f u/}sf]5 . .

cfly\$ jif{@)&\$÷@)&% sf]gllt tyf sfoqmdsf]k0v nlo *asllf, lzllf, ko0g,jf:yo, ; -rf/ /  
kff]f/wgu9ldf0{ gu/kfnsfsf] ; d[4sf] dh cfwf/E /x}sf] lyof] . ; 3lotfsf] sfoff]og; E}  
l; xb/af/sf]clwsf/ hgtfsf]alrdf k'ofpg sfz0E} ; flj t xg]ck]ff cg?k rfn'cfly\$ jif0f  
gu/kfnsfn]gu/jf; lsf]lxtnf0{s0blj Gbdf /fv] cfkmgf sfdnf0{cuf8 j 9f0{/x}sf]5 . ca d  
rfn'cfly\$ jif0f ; Dkfbg ePsf dxIj k0f{lqmfnsfkx?nf0{a0fut ?kdf k}z ug]cgbllt rxf65'  
.*

wgu9ldf0{gu/kfnsfsf]kyd gu/ ; ef ldlit @)&\$ kfj !( / @) ut]; DkGg ePsf]5 . ; efn]  
rfn'cfly\$ jif{@)&\$÷&%sf nflu ?= \$^#s\*\*!%!. ?k0fE} ah0 ljlgoffhg u/l ; fj h]gs  
ul/Psf0df cfly\$ jif}sf]c0to ; Dddf neueu \*) Ü ah0 sfoff]og xg]b]vPsf]5 .

## **s[if tyf kz'k5L**

ls; fgnf0{; j { he ?kdf 3/d}kflj lws ; jf kb0Psf]5 .rfn"cf-j=df ls; fgx?sf nflu %)Ü cgbfgdf kfj/ l6n/ lj t/0f ug[sfo{k|qmofdf /x\$]5 . k|o\$ j 8fsf ls; fgx?nf0{lg M zNs ?kdf cfKsf lj ?jf lj t/0f ug[sfo{k|De ul/Psf]5 . sfutl, cgf/ tyf cfhsf]lj p lj t/0f ug[sfo\$]k|De ePsf]5 . lj 8/ %)Ü cgbfgdf tyf t/sf/l sf]ldgl ls6 lj t/0f, :k0/, u6/ lj t/0f ul/Psf]5 . df5f e/f %&Ü cgbfgdf, dxhfn %)Ü cgbfgdf lj t/0f k|qmofdf /x\$]5 . wgu9ldf0{gu/kflnsfsf]s[if Joj; fo kj C0 P0, @)&\$ hf/L ul/Psf]5 . gu/kflnsfsf ; a} j 8fdf df6f]hfF lzlj / ; #fng ul/Psf]5 . rfn' cf-j=df % xhf/ cfKsf]lj ?jf lj t/0f sfo{ rln/x\$]. cfufdl cf-j=df yk !) xhf/ cfK nufotsf kmkmsf lj ?jf lj t/0f ug[sfoqmd /x\$]5 .

### **; xsf/L**

; xsf/L P0, @)&\$ hf/L ul/Psf]5 . gu/kflnsf lf0 leqsf ; a}; xsf/L ; #yfx?sf] clenÿ Jojl:yt ul/Psf]5 .

### **kz'lj sf; tk0**

afv| ; ldl t u7g u/L gu/kflnsfsf ; a}j 8fdf @ j 6fsf b/n]ao/ hftsf af\$] lj t/0f ul/Psf] 5 . lxp0] j if[3fF lj p=lj ?jf lj t/0f ePsf]5 . 8fn]3fFsf]a0f{l j t/0f ePsf]5 . kz'lj sf; zfvaf6 lgoldt ?kdf kz'lrIsT; slo ; jf ; j { he ?kdf k0fg ul/Psf].

### **:jf:Yo tk0**

gkfn ; /sf/af6 @ g# k0zsf] wgu9ldf0{ gu/kflnsfdf :jf:Yo sfoqmd 5gf0 ePsf] . gu/kflnsfsf]!\$ g#j 8fsf]v\$] v0fdf ; fdbflos :jf:Yo 0sf0sf]:yfk0f ePsf]. j 8f g#:# e0]ldf zx/L :jf:Yo lSngls ; #fng ePsf]5 . !\$ j 6}j 8fx?df Ho]7 gful/sx?nf0{3/b0f0} :jf:Yo lzlj/ dfk0 :jf:Yo k/Llf0f / cf0fwl lj t/0f ul/Psf]. o; sfoqmdaf6 !^)) hgf nfe0]t ePsf 5g\

Sof0; /, d0sf]eNj k0j/ d0f0f v/fj ePsf lj /fdlnf0{gu/kflnsfsf]tk0af6 ?= %)).- lbg] sfo{ul/Psf]5 . gu/kflnsfsf ; a}lj Bfnodf ; a}lj Bfyl0f0{hsfsf]cf0fwl lj t/0f ul/Psf]5 . a0wfs/0f lzlj / ; ~rfng u/L !\$ \$ hgfn] :yfol j 0wfs/0f ; jf lnPsf 5g\ . wgu9ldf0{ gu/kflnsfdf :jf:Yo aldf sfoqmd ; #fng e0/x\$]5 . rfn"cf-j=sf]:jf:Yo tk0sf]ah0, glt tyf sfoqmdsf]; Da0wdf ; a}:jf:Yo ; #yfdf ; fj h]lgs c0t/lqmf ul/Psf]5 . gu/kflnsf e/L cf0fwl lj t/0f ePsf]cf0fwlsf]cefj xg lb0Psf]50 . gogk/ :jf:Yo rf\$] / lj i0fk/s\$] :jf:Yo rf\$]ldf k0f]uzfnf ; ~rfngdf Nofpg]sfo\$]yfnl ul/Psf]5 .

### **lzlf tk0**

wgu9ldf0{gu/kflnsfsf]lzlf lgodfj nl, @)&\$ kfl/t u/L sfo0]ogdf cfPsf]. lhNnfd}klxnf]k6s z]lfs Sofn08/ k\$zgz u/L k7g kf7gnf0{lgoldt ul/Psf]. slff \* sf]cfwf/et k/Llf ; #fng u/L gu/kflnsfaf6}nAwfs kq lj t/0f ul/Psf].

gu/sf] lzlfnf0{yk Joj:yt / u0f:t/lo agfpg] u/l cfjZos glltut Joj:yf u/l ljleGg sfo{x? ; DkGg ul/Psf]5 . gu/sf ^ j6}dfllbflds lj Bfnox?df 0{xflh/Lsf]Joj :yf ul/Psf]5 .

; a)lj Bfnox?df sDk06/, LED nufot ; 'rgf klj lw ; u ; DalGwt ; fdfullx? lj t/0f ul/Psf]5 . gu/kflnsfsf] ; a)lj Bfnox?sf] lgoldt cgludg lgl/lf0f ul/Psf] h; af6 ; fdbflos lj Bfno lzlfnsf]u0f:t/df ; sf/flds kl/j tG cf0/xsf]5 .

### **u} ; /sf/ lq**

u} ; /sf/ l ; :yfx?n]gu/kflnsfdf ; :yf ; lrsf u/f0{gu/kflnsfsf]cgbtl lnP/ dfq sfd ug] sfof0{lg/Gt/tf lb0g5 . cfufdl cf=j= olg; km, u ; jf:Yo tyf ; /; kmf0{lqdf gu/kflnsfn] ; femf/Ldf sfdug]u/l ; Demf]f e0; sxf]5 .

### **n]Es ; dfgtf tyf ; fdflhs ; dfj]zs/0f -nllft ; d]\_**

h]7 gful/s, blnt, ckfu, dlxf, lk5l8Psf]ju{ ; u ; DalGwt nllft ; dbfosf nflu ; Ddfg sfoqmd, ; lkdhs tyf hfuf0fsf sfoqmdx? ; -rfng e0{xsf 5g\

**tYofs ; sng M** gu/sf] hg; fl<sup>a</sup>vos, k]s[ts, cfly\$, ; fdflhs, ; f:s[ts, eff]s k]f]v/, /f]huf/Lsf]cj :yf, sh uifx:Yo ptkfbg, kl]JolQm cfo, dfgj ljsf; tyf n]Es ; zIQms/0f ; 'rsf], ; fj]hgs ; DklQ, ; fdbflos ; DklQ ejg, ; 8s, k; n, Joj; fosf]lj j/0f ; lxtsf] tYofs clen]y cBfj]Bs ug]sf]nflu Pk dfkmf tYofE ; sng sfo{clGtd r/0fdf ku]sf]5 . o; }cfly\$ j ifdf tYofs ; klj li6 -8f6f 0{6k ug]sfof0{clGtd ?k lb0g5 .

**:yfglo sfgg** M gu/kflnsfn] xfn; Dd ljleGg !\* j6f Pq, lgod, lgb]zsf, sfo] lw lgdf0f e}sf] 5g\eg]cfo sfggx? lgdf0f]sf]qmddf 5g\ . klxfn]gu/; ef af6 kf/t ljleGg Pq, lgodfjnl, lgb]zsf, sfo] lw :yfglo /fhkqdf k\$flzt u/] gu/kflnsfn]to; sf]hfgsf/L ; 3lo / k]z ; /sf/nf0{u/fPsf]5 .

**:yfglo Gof** ; **Dkfbg M** k]lnt sfggn]lbPsf]clwsf/ kpf] u/l Goflos ; ldltn]:yfglo Gof ; Dkfbgsf]sfd kl/De u/]sf]5 . Gofols sfof0{Joj:yt / sfgg ; u agfpg Gofols ; ldt-sfo] lw ; DaGwl\_ Pq rfn'gu/ ; efa6 hf/L ul/g5 .

**lj]w M**gu/kflnsfsf sfo{t sdcf/Lx?sf]sfo{ Dkfbgnf0{k}sf/L / hgpQ/bfol agfpg tyf cfufdl j if{ gu/kflnsf 3f]f0ff ePsf] ltyl c; f]h @ ut] Pshgf sdcf/Lnf0{k':s] ug] sfo{kflnsfn]sfo{kflnsfsf ; b:ox? ; ldlnt Pp6f ; ldlnt u7g ug]sfo{ul/Psf]5 .

ca d cfudl cfly\$ jif{@)&%&^ sf nflu k|tfljt gllt tyf sfoqmd k|t't ug{rxfG5'.

bl3\$fnlg ; f; Masf, lzlf, ko6g,:jf:Yo, ; ~rf/ / kjf/f/

wgu9ldf0{gu/kfnsfsf}; d[Asf] dh cfwf/A

nlo tyf p27o M wgu9ldf0{gu/nf0{s[if, ko6g, lzlf :jf:Yo Jofkf/ / kjf/f/ lasf; sf dflbdaf6 cfly\$, ; fdfhs tyf ; f:s[ts ?kdf ; Dk6g, jftfj/0flo b[6n]:jR5, zx/L ; ljwf ; Dk6g Jojl:yt gd6f zx/ lgdf0f ugI.

plNnlvt bl3\$fnlg ; f; nlo tyf p27o d'tfljs o; gu/kfnsfn] cf=j @)&%÷)&^ df cjndjg ugIglit tyf sfoqmd ; Ddfgt gu/ ; ef ; dl k|t't ug{rxfG5'.

s\_ cfly\$ ljsf; M

!= s[if tyf kzkG5L

æfly\$ ; d[Asf] klxnf] cfwf/ s[ifA e6g] dh gf/fsf ; fy s[if pTkfbgdf Jofj ; fols/Of, cfwlgsLs/Of, ofl6qs/Of tyf ahf/Ls/Of lj zif hf\$ lbb}; fdlxs v]L k0ffnl, ; fdlxs kzkfng / ljsf; u/L s[if lf0nf0{cfdlge{ / dof0t agfpg]gllt cjndjg ul/g5 .

- ; a6f afnl, /xg56 hluf vfnl e6g] gllt cg?k gu/ lf0leq kgI hufnf0{s[if, a; f]f; , Joj ; flos, Jofkl/s cfBflus, jg / ; fj klgs pkofl]sf] lf0df jul6/Of u/L Jojl:yt ul/g5 .
- s[if ahf/ ; Fgf, s[if ahf/ tyf xf6ahf/sf]kj f/f/ lgdf0f, ; fgf l; Ff0{lgdf0f, tflnd, klj lw k| f/, klj lws 6]f, s[if ; fdfull cfklt{/ s[is lfdtf ljsf; sfoqmdsf]; ~rfng ul/g5 .
- s[if pTkfbgdf a9fjf lbg j flif\$ ?kdf s[if dhfsf]cf0fhgf ul/g5 . p[is[6 ls; fg / s[if ; dxnf0{; Ddfg ug{sfoqmd Nof065 .
- gu/leq sldtdf @ j 6f s[if ; Fgf s[ ] > / s[if kf7zfnfsf]JoJ :yf ul/g5 .
- t/sf/L pTkfbgaf6 gu/kfnsfnf0{t/sf/L cfdlge{ agf0g]5 .
- s[if pTkfbg, k| f]g Joj ; fols/Of, cfwlgsLs/Of, ofl6qs/Of tyf ahf/Ls/Of sf nflu s[if pTkfbg :yn; Dd s[if ; 8s ; ~hfn k0fpg]sfo6f]yfngl ul/g]5 .
- s[ifh6o kfs[ts k\$fk tyf dxdf/L /f]usf]lgo6q0fsf nflu lj zif kxn ul/g5 .
- pRr dNooQm s[ifh6o j :tsf]kj 66, ljsf; tyf ahf/Ls/Of tyf s[if; Dj Gwl jldf / ; fgf tyf ul/alsf]/yfdlg /x\$fs ls; fgx;nf0{; xlnotk0f{shf{; xhls/Of sfoqmdsf] z?jft ul/g5 .
- gub]fnl, t/sf/L v]L, kmknth g; {L, df5f, cfK v]Lnf0{JoJ ; flos ?kdf ljsf; ugIj zif kofsh sfoqmd ; ~rfng ul/g5 . cfudl cf=j-df yk !) xhf/ cfK nufotsf kmknthsf lj?jf lj t/Of ul/g5 .
- eufh / xfjfkgl cgsh xg]s[if k0ffnl nfu"ul/g]5 . s[if cfh/, dn, lj plahg, / tflndsf]k6w ldnf06]5 .

- df; ' tyf blwhGo -kz'kG5L\_ kfnsgf nflu uf0{ e}L, sv/f, /fEf, afv|, ; E', xfF / k/]f nufotsf kzkG5Lsf] Joa; flos kfnsgf nflu ljz]f of]hgf agf0{ cgbfgsf] Joj :yf ; lxt ; xlnot b/df s[if C0fsf]Joj :yf ul/g5 .
- s[if alplj hg, gZn, dnvb / /; fog tyf cf]fwx;sf] cfl't{ pkof|u / lgodgnf0{ Joj :yt / k'efj sf/L agf0g5 .
- **k|o\$ j8fdf sDtldf Pp6f s[if ; xsf/L / x/\$ ufpaif s[is ; dX lgdf0f u/L / s[if ; DaGwl :yfglo ; a3 ; :yfx;sf] ; dgj odf s[if k0ffnlsf] j } flgsls/0f ug] sfo\$df] z?j ft ul/g5 .**
- wgu9L ahf/sf]s[if xf6ahf/ nf0{; b|9s/0f / la:tf/ ul/g5 .
- s[if k'zfnf0{ ; Ddf]gt, dof|ot / s[isnf0{ cftdlge{ agf0{ s[ifdf cfl>t hgtfsf] hljg:t/ ; wf/ ul/g]5 .
- t/sf/L tyf cGgaflnsf] e08f/0f ug{ ; j}klfsf] ; xeflutfdf gu/ :t/lo s[if e08f/ tyf zlt e08f/ uX lgdf0f k\$0f cuf8L a9f0g]5 .
- s[ifsf nflu cfjZos kg|n, alp, s[if cf]f/nf0{ ; j { he agf0g]sf ; fy}cgbfgsf] Joj :yf ul/g5 . k|Efl/s dnsf]k0f|u/L cfuf]gs pTkfbgnf0{lj z]f k|] ; fxg ul/g5 .
- **Ps ufppS gdfj s[if pTkfbg Anssf]of]hgnf0{lj z]f hf\$ lb0g]5 .**
- s[isx?nf0{ cfjZos kg| alp pTkfbgnf0{ a9f]f lbg dh alpaf6 lap pTkfbg sfo\$ddf k|] ; fxg lb0{p6gt alp lj t/0f / kzsf]gZn ; wf/df cgbfgsf]Joj :yf ul/g]5 .
- ; fdLxs tyf ; xsf/L v]lnf0{k|] ; flxt ug{lj z]f cgbfgsf]Joj :yf ul/g]5 .
- s[isx?nf0{cfjZos kg|alp pTkfbgnf0{a9f]f lbg dh alpaf6 lap pTkfbg sfo\$d, p6gt alp lj t/0f / kzsf]gZn ; wf/df cgbfgsf]Joj :yf ul/g]5 .
- blw pTkfbgsf nflu laz]f glt cg?k @) **hgf e0f j9L /]huf/L lbg]u/L ; -rflnt kzkfng tyf blwhGo pB]nfnf0{lj z]f cgbfg4f/f k|] ; flxt ul/g]5 .**
- kz'gZn ; wf/sf nflu s[td uef]wg sfo\$md ; #fng ul/g5 . kz' cxf/fsf nflu 3f+ v]tsf sfo\$d ; #fng ul/g]5 . kz' :j:f:Yosf nflu cf]fwl pkrf/sf]Joj :yf ul/g]5 . pTkflbt kzk5LhGo pTkfbgsf]plrt ahfl/s/0fsf]k]Gw ldnf0g]5 .
- s[is tyf kz':j :Yo ; ]f k|lj lwsx?sf] lfdtf clea]a sfo\$d ; #fng ul/g]5 .
- gu/ leqsf kzk5L kmd{ dfzk; n, Puf]k; k; nx? btf{u/L lgodg ul/g]5 .
- :jR5 / :j:y df; ' pkefQnf ; Dd k'ofpg cfwlgs kz' jwzfnf lgdf0f k\$0f cuf8L a9f0g]5 . ; fy}ahf/ l]qsf df; ' k; nx?sf] :ynut cjnf\$g ; d]sf] cfwf/df rfn' j if0f sDtldf % j6f df; ' k; nnf0{**cfw]gs df; ' k; n ; ~rfngsf nflu gub cgbfgsf] Joj :yf ul/g5 .**
- s[|b| ; /sf/sf] glt cg?k s[if v]l ladf / kz' ladf sfo\$mdnf0{k'efj sf/L agfpg ; xof|u ul/g5 ; fy}s[is k|] ; g of]hgnf0{k'efj sf/L agfpg5 .
- kzkG5L lrlsT; f ; ]fnf0{ ; /n ; xh / lgMNs cf]fwlsf]Joj :yf ul/g5 .

@ ; xsf/L

- **aufpFufpff** ; xsf/L, 3/ 3/df esf/LÆ eG]gf/fnf0{ cfd; fy ubI; fj hlgS, lghl / ; xsf/Lsf]ltg vDa]cy{lgltnf0{sf0]j ogdf lj zif hf\$ lb0g]5 .
- gu/leq :yfkGf ePsf ; xsf/L ; #yfx?sf]cj :yf lj Znif0f ; #yfut lj sf; , k] fvf/ lgdf0f / Joj ; flos lj sf; sf nflu ; xsf/L ; #yf btff{; DaGwl Pj tIsfn hf/L u/L sf0]j ogdf Nof0g]5 .
- s[if pTkfbg / j hfl/s/0fdf ; xsf/Lx?nf0{ kff; fxgsf] nflu lj zif cgbfGsf] Joj :yf ldnf0g]5 .
- ; xsf/L dfknt s[if knfd{tyf s[if pBfu ; #fngdf kfyldstf lb0g]5 .
- ; xsf/L dfknt n3' shf{nufglSf]nflu lj lQo ; #yf tyf a\$X?df ; dgj o ug]glit ln0g]5 .
- ; xsf/L ; #yfx?sf] lfdtf clej [4 / ; #yfut lj sf; dfknt s[if nufglDq jftfj/0f >hgf ul/g]5 .

#= pBfu tyf jfl0fho

- gu/nf0{cfly\$ ?kn]cfdlge{ agfpg gu/ lf0leq pBfu :yfkGsf nflu pBfu d0l lgltx; cj nDag ug\$; fy}pBfulx;nf0{pBfu :yfkGf ug]j zif kff; flxt ul/g]5 .
- cfBfuls sf]/8f] sfod ul/ 7hf, demnf / ;fgf pBfulx? ; #fng ug\$]nflu pBfu lj sf; sf]; DefJotf clb0g u/L cfj Zos glit th0f ul/g]5 .
- ul/alsf] /yfdgl /x\$] k0f{a]fhuf/nf0{ tfindsf] dflbdaf6 pBdlzntfsf] lasf; u/f0 pBdl agf0g]5 .
- gofFpBfulx? :yfkGf ug{nufgl d0j jftfj/0f >hgf u/L /fhuf/Lsf cj ; / l; h0f ul/g]5 .
- a9bf]lj bZ knfog /f\$g :yfglo :t/d}oj fx?nf0{pBdlzn agfp0}nlug]5 .
- :yfkGf xg]/ ; #fngdf /x\$] pBfu, knfd{tyf k; nx?sf]btff{/ lgodg ul/g]5 .
- pkef0mf xlt ; Af0f ul/g]5 .
- n3', 3/h' tyf ; fgf pBfulsf] btff{ gjls/0f, vf/hl / lgodg u/L cfBfuls cgzf; g sfod /flvg]5 .
- Jofkfl/s knfd{k; nsf]btff{ cgdlt, gjls/0f, vf/hl / lgodg ul/g]5 .

\$= vfgl tyf vlgh

- hyfej]l clgolqt ?kdf e0/x\$] 9Ef, lu6L, afnjf, df6f] pIvgnf0{/f\$lg]5 Pj + vfgl tyf vlgh kbff{; DaGwl ; Fgf tyf tYofI ; Ing, clenyg tyf Joa:yfkG nufotsf sf0{kf/De ul/g]5 .
- 9Ef, lu\$L, afnjf, df6f] v/l9Ef cflb vfglh0o j :tsf] ; j ]f0f, cGj if0f u/L ; f] sf] ; Af0f, lj sf; , pIvgg\ / pkofu ; DaGwl btff{ cgdlt, gjls/0f, vf/hl / Joj :yfkGsf nflu **vfgl tyf vlgh kbff{; DaGwl Pj hf/L e} s\$] ; Gbedf pQm sfGgsf]k0fj sf/L sf0]j og ul/g]5 .**

- cfudl cf-j=df gu/kflnsfsf] lfflwsf/ leq /xsf lu6l 9uf, afnjf, ufeh, df6f] nufotsf vfgl tyf vglhhgo kbfx(?sf]7]sf dfkm] s/ b:t/ zls c; hl ug]gllt ln0g5 .

**% /fhuf/ k46 tyf ul/al 60ls/0f**

- ul/al lgj f/0f ; Da6wl :yfglo gllt, sfgg, dfkb08, lgodg / clb0g cg' 6wfg
- ul/al lgj f/0fsf]:yfglo /0fgllt th0f ul/ /fhuf/l sf cj ; / l; hgf ul/g5 .
- ul/a 3/kl/jf/ klxrfg; Da6wl :yfglo ; j]f0f ; r'gf Joj:yfkg / lgodg sfo{cl3 a9f0g5 .
- ul/al lgj f/0f ; Da6wl /fli6e, kfb]zs / :yfglo ; :yf; E ; Dks{ ; dgjo / ; xsfo{ ul/g5 .
- /fhuf/ tyf a]fhuf/sf]tYofl ; Ing, kzf]vg / ; r'gf k0ffnlsf]:yfkgf ul/g5 .
- klxrfg ePsf ul/a 3/kl/jf/ Pj+nllft ; dx ; Da6wl :yfglo of]hgf, sfoqmd, ; ft kl/rfng / Joj:yfkg u/l cfo ch0sf]cj ; / k0fg ug]sfo\$]yfngl ul/g5 /
- ; 3lo / k0z sfgg adf]hd :yfglo txd ; Sdaf; Lsf] klxrfg / clen]vg u/l jf:tlj s ; Sdaf; Lsf]hlj s]kfhg / a; f0f; Joj:yfkg ug]sfo{k]De ul/g5 .

**v\_ ; dflhs l]sf;**

**!= lzlf**

- ablf hgzi0m u0f:tl/o lzlf, cfdlge{ Pa+; dE gu/ xdf]ck]ffE eG]dh gf/f ; lxt z]lfs lfd df Aofks ; wf/; E}lasf; sf]lglt nful/L Ps j8fPs g0gf lallbnosf] of]hgf to ul/g5 .
- # jif6]v % jif0]gsf afnaflnsfsf] nflu kl/Des afn l]sf; sf] cjwf/0ff cg' f/ ljBdfg s0nf0{Jojl:yt ub]cfwf/et ljBfnodf afn l]sf; s0 ; ~rfng ul/g5 .
- ; fdbfos cfwf/et / dflblds ljBfnosf u0f:t/lo lzlf sf nflu pRr kfyldstfsf ; fy cufl8 a9f0g5 . ljBfnosf efl]ts k]fwf/nf0{ afn÷ckE tyf aftj/0fd0] agf0g5 .
- klxnf] /0fdf k]0s j8fsf !-! ; fdbfos ljBfnof0{cu]hl dflbdaf6 k7g kf7gsf] z?jft u/l qmdzM ; a}ljBfnox;df nfu"u/f0g5 . ; a}o:tf ljBfnox;df ljBtlo k':tsfno (E-Library) sf]Joj:yf \$ jif{leq ul/g5 .
- cfudl \$ aif{leq gu/nf0{k0f{; flf/ gu/ agfpg]gllt cjnd]g u/lg]5 . ; fy}lzlf0f l; sf0\$]gjlg k2tl -h:t}Talking & Audio Visual Method)nf0{clusf/ ug]gllt cjnd]g u/lg]5 .
- clt u/lj blnt, c; xfo, x?jf r?jf tyf a6a kl8t afnaflnsfnf0{agu/ k0]v z]lfs 5fqa]tE k0fg u/l k9g kfp]g]xssf]; lglZrt ul/g5 .
- ljBfno ; zf; g, kf/blztf / hjfb]xtf clea[4sf] nflu lawfnodf ; dflhs k/Llf0f ; fj h]gs n]yf k/Llf0f / cltd n]yf k/Llf0fnf0{jf:tlj stdf cfwf/t agf0g]5 .
- ojfx?nf0{ ; /sf/L ; jdf cslif ub]b]z ; j]sf] efjgdf clek]t ul/ /fhuf/ldf clej[4 ug\$]nflu nf\$ ; j]f cf0]u, lzlf; j]f cf0]u h:t k/Llfnf0{nllft u/l sfl]rE / tflnd sfoqmd ; rfng ul/g5 .



- lgjflrt klitlgw, ; /sf/l lgsfodf sfo{t /fi6«; ]s sdf/l / ; fdbflos lj Bfnodf clwbkg ug [lzlf sx?n] cfknf afnaflnsfnf0{ ; fdbflos lj Bfnodf k9fpg kfll; fxcg ul/g]5 .
- wgu9ldf0{ gu/kflnsfdf Jojl:yt gu/ :t/lo k':tsfno ejg lgdf0f\$ nflu kxn ul/g]5 .
- **APs j8f Ps gdf laBfnoæ** ; #fng ug [gltnf0{cj nDag ul/g]5 .
- zlf s a7f huf/l ; d:ofnf0{wbf gdf /fvl Joj ; flos, ; lkdhs / Joj xfl/s lzlfdf hf\$ lb0g]5 .
- laBfnosf] lzlf0df kefj sfl/tf Nofpg cgludg, lgl/lf0f / ; kl/j ]f0f ul/g]5 .
- lzlf lf0df dfhfpb} u0/x\$] lghls/of Pa+Aoj ; fols/0fnf0{ Golgs/of ug [gltnf0{cj nDag ul/g]5 .
- lzlfdf ; a\$] ; dfg clwsf/ / kxF k'ofpg clgjo{cfwf/et lzlfnf0{kefj sfl ?kdf sfof] og ul/g]5 .
- zlf s a7f huf/l ; d:ofnf0{wbf gdf /fvl Aoa; flos, l; kdhs / Aoaxfl/s lzlf s]blt sfoqmd ul/g]5 .
- ; a}laBfnox?df eflts k'af/ Pa+lzlf s Aoa:yfkgdf hf\$ lb0g]5 .
- zlf s pknAwlsf]cfwf/df lzlf s Pa+laBfnonf0{k':s] ul/g]5 .
- laBfyl{; wof, ; ldtf cflb dfkb08sf cfwf/df laBfno ldnfg sfof0{cuf8l a9f0g]5 .
- gu/ :t/df axdvl kfllalws lzlfno :yfkgf ug [gltnf0{cj nDag ul/g]5 .
- jfnlj sf; / ; fdbflos clwbog s]bhf0{; do ; fk]f Jojl:yt / kl/dflht ug [ul/TOR agf0g]5 .
- lzlf ; wf/sf nflu ægu/ lzlf gltÆ agf0g]5 .
- cfudl zlf s ; q blv kfllj lws lj Bfno ; #fng ug {lj Bfnonf0{lj zlf cgbfg ; xof] ul/g]5 .
- lj zlf slff ; #fng ePsf lj Bfnonf0{kfll; fxcg ul/g]5 .
- lj Bfno lf0 ; wf/ ofhgf cft/ut ldtf clea[4 tyf ufl]7 ; #fng ul/g]5 .
- :gfts / :gfsf0/ txsf] slff ; ~rfng ug {; :yf :yfkgfsf nflu hf\$ cfj Zos kxn ul/g]5 . x/\$ lj Bfnodf lj 1fg / sDk06/ kof]zfnfsf] Joj :yf ul/g]5 .
- :yfglo efiffsf] ; Af0f tyf ; Dawgsf nflu :yfglo efiffdf cfwf/t kf70qmd tof/ u/l k7g kf7g ug [sfof\$ nflu ; dbfonf0{kfll; fxcg ul/g]5 .
- blnt tyf ul/a lj Bfyl{; sf nflu yk lj zlf slffx ; ~rfng tyf 5faj [0sf] Joj :yf ul/g]5 .
- lj Bfnodf /x\$ afn Snjnf0{yk Jojl:yt ul/g]5 .
- dlxgfaf/l sf/of 5f0f slffdf cgkl:yt xg] cj :yfnf0{cGto u/l lj Bfnodf g] 5f0f0] zlfno Pj d'Ng:zls :ofg/L kof8sf] Joj :yf ul/g]5 .
- p]s[6 glthf xfl; n ug [lj Bfnonf0{kfll; fxcg /sdsf] Joj :yf ul/g]5 .
- lj Bfnosf jlfif\$ sfoqmd ehdf cleefjs, lzlf s / lj Bfyl{sf] clgjo{; xeflutfsf] nflu lj zlf sfoqmd nfu' ul/g]5 .
- aflnsf lzlf kj b'vgsf nflu ; sf/flts lje]sf cfwf/df aflnsfsf nflu lj zlf kfll; fxcg sfoqmd ; ~rfng ul/g]5 .

- k1o\$ lj Bfnodf afndol, ckfEdol Pj d\5fqf dol zifno lgdf( u/L ; ~rfng ul/g\$ .
- lj Bfnodf :jR5 vfgkfgl / ; fag kfgln]xft wg]Joj :yf nfu' ul/g\$ .
- j8f sfoffosf] l; kmf/L; sf] cfwf/df jfnjflnsfnf0{ lj Bfno gk7fpg] JolQmx?nf0{ gu/kflnsfn] kbfq ug] ; fj hlg\$ ; jf -h:t} ; fdfilhs ; /lff eQf / ; a} k\$ f/sf l; kmf/L; x?\_ af6 al~rt ug]glit s8f0\$ f ; fy sfoff] og u/Lg\$ .
- gu/kflnsf lfd /x\$]cfwf/e't txsf lj Bfnox?df rfn"cf-j=eq}lj B't, kfgl / kvf ; lxtsf] cfwf/e't ; jf ldnfpg] glit cjndjg u/Lg\$ . jfnlj sf; s]bhf0{ :yfg cfj Zostf cfrTotf ; d]sf cfwf/df 56x}jf kfos kg]lj Bfnosf]k] {kfylds slfdf ?kft/Of ug]glit culsf/ u/Lg\$ .
- blnt jfnjflnsfnf0{lb0g] eQf lng cfpbf lghsf cijefj sx?n] lj Bfno hfg] pd] ePsf cfkngf cl3Nnf ; Gtfgx? k7gk7g u/L/x\$]l; kmf/L; lj Bfnoaf6 Nofpg' kg\$ eg] lj Bfno hfg] pd] gePsf t/ k] {kfylds lj Bfnodf egf{xg] of]otf ku\$ jfnjflnsfx? kfos kg]jfnlj sf; s]bhf egf{ePsf]xg' kg\$ .
- ; fdbflos tyf ; :yfut lj Bfnox? jlr cgej cfbfg kbfq / cGt/lqmf sf dflldaf6 lzlfOf l; sf0\$]cgejg cfbfg-kbfq ug]glit cjndjg u/Lg\$ .
- gu/sf] lzlf sf] uOf:t/nf0{ clea[4 ub] lzlfOf l; sf0\$] kefj sf/Ltf ; fy} ; flf/ gu/ lgdf( sf nflu agu/ lzlf u? of]hg] tof/ u/L sfoff] ogdf Nof0\$ . h; cGtu\$ :yfglo ; /sf/sf] sfd st]o / clwsf/ ; fy} :yfglo snf ; s]t, wd{/xg ; xg e]f; f en]sg] tyf ; /sf/nf0{ :yfgloj f; ln] ug] kg] ; xof] lj ifo ; dfj z u/L @) k0ff\$ sf] kf7dqmd gu/ leqsf ; a} ; :yfut / glh laBfnodf ; dfj z ug] kg]glitnf0{ sfoff] od f Nof0\$ .
- gu/ leq /x\$] ; fdbflos / ; :yfut lj Bfnox?sf] ; xeflutdf aflif\$ ?kdf xflh/Lhjkm jSt]j snf, ufog klto]ut f nufotsf lfdt f ljsf; tyf kltef k]knbq ug]sfoqmd ; #fng ug]glit cjndjg u/Lg\$ .
- **lzlf ; lxtsf] ; :sf/ , l; k ; lxtsf] Jojxf/ eG] gf/f :yflkt u/L ; :yfut / ; fdbflos lj Bfnox? ; #fng xg]ca:yfsf]l; hgf ug]glit cjndjg u/Lg\$ .**
- gu/lfd / ; ~rflnt ; a} ; fdbflos tyf ; :yfut lj Bfno, lzlf s, lj Bfyl{ ; d]nf0{cfwf/ agfP/ **gu/ lzlf k]krf0g** agfpg]sfo\$]yfngl u/Lg\$ .
- lj Bfnosf]vfhf sfoqmdnf0{ jf:t]j s lj Bfyl{ ; wofsf]cfwf/df Joj l:yt u/Lg\$ .
- k1o\$ lj Bfnodf lj Bfno Joj :yfkq ; ldt, lzlf s cleefj s ; 3 u7g u/Lg\$ .
- gu/ leqsf ; a}lj Bfnodf ca pk]t /u/f]ug ubf{gu/kflnsfn]Ps?ktf xg]u/L ug]Joj :yf qmdz]ldnfpg\$ .
- ; a} lj Bfnox?df lzlf s lj Bfyl\$] kfzfsnf0{ clgj fo{ u/Lg\$ . lj Bfnosf] dNof\$gdf o; nf0{ ; dfj z u/Lg\$ .
- gu/ leqsf lj Bfnosf]k/Llffnf0{gu/:t/lo agf0{Joj l:yt u/Lg\$ .
- k]lDes afnlj sf; s]b\$] clen] ; \$ng u/Lg\$ f; fy} cfj Zos cl]bog u/L plrt Joj :yfkgsf nflu pkoQmlgOf6 ln0g\$ .
- gu/ lfd sf lj Bfnosf k]wfg]wofks; # sfo{ Dkfbg ; Dem]f u/L ; f] nf0{ dNof\$gsf] cfwf/ agfpg]sfdsf]z?jft u/Lg\$ .

- ; a} ; /sf/l lj Bfnodf jifdf sldtdf Psk6s ; a}lj Bfyl\$] :j:Yo k/Llf0f ugI gllt ln0g\$ .
- lghl lj Bfnosf]lj Bfyl{zNs lgwf{0f gkfn ; /sf/sf]dfkb08 leq /x] ug{Pj + tflsPsf] eflts Pj+z]fs k]f/f/ k/f ePsfnf0{dfq gofFbtf{jf slff :t/f]gtlsf]:jls[t lb0g\$ .
- lghl lj Bfnox?nf0{ ; /sf/n]tf\$]u/lj lj kGg tyf ; ldfGts] ; dbfosf]sf6f clgjfo{?kdf k/f ug{kG]Jo] :yfnf0{s8f0sf ; fy kfnf u/f0g\$ .
- lghl lj Bfnodf jifdf Psk6s lj Bfyl\$] lglzNs :jf:Yo k/Llf0f, lgoldt ; fj hlgS Pj+; fdfhs k/Llf0f ug]Jo] :yf s8f0sf ; fy kfnf ug{nuf0g\$ .

## @ :jf:Yo

- :jf:Yo ; j]fdf u0f:t/ clej[4 ub] ; a}gfu/af] ; df ; dfg kxF k%ofpg]gllt ln0g\$ .
- ; a} :j:Yo rfs]x?df lglzNs c]f]wlsf] Jo] :yf ldnf0g\$ / o; sf] dfqnf0{ qmdzM a9fp\$]nlug\$ .
- :jR5 ; dfh :yfkf ug{:j:y agf} ; kmf /xf} :jf:Yo lfd] cfdh ; w/f/ u/f}eGg] cleofg ; ~rfng u/l cfd gful/sx?sf] ; xeflutfdf **ufpF6h, j]l:t ; km gu/ ; k]asf]sfoqmd ; ~rfng ul/g\$ .**
- gu/:t/df laz]f1 lrls] ; s ; lxtsf]sldtdf !% z]of eGf j9lsf]c:ktfn ; ~rfngsf] Jo] :yf cfudl \$ jif{leq ul/g\$ . @\$ 306f cfs] ; ds ; j]f lglzNs ; #fngsf nflu Jo] :yf ldnf0g\$ . cG :jf:Yo ; :yfx?df klalwoQm blf hgZlQm ; lxtsf]cfjZos Jo] :yf ldnf0g\$ .
- :jf:Yo aldf sfoqmdnf0{gkfn ; /sf/sf]3f]f0ff cg' f/ ; a}hgtfdf k%ofpg ; r]gf jf hfuf0fsf sfoqmd ; ~rfngdf Nof0g\$ .
- ; fj hlgS lghl ; fem]f/Ldf c:ktfn :yfkf / ; ~rfng sfoqmd{kl]yldstfdf /flvg\$ .
- gu/ lfd] Pdah] ; sf]Jo] :yfsf nflu cfjZos kxn ul/g\$ .
- lszf] lszf]lnf0{nllft u/l k]hgg\ :jf:Yo ; DaGwl r]gf dhs sfoqmd ; ~rfngdf Nof0g\$ .
- **axfd] Jo]xf/ :jf:y kl/jf/A eGg] gf/fnf0{ ; kmn kfg{ aPs j8f Ps :jf:Yo s]b] :yfkf]sf] sfoqmd{qmdzM cuf8l a9f0g\$ . h; sf nflu :jf:Yo s]b] gePsf ; a} j8fx?df lglzNs hluf k]ktsf]glltnf0{lg/Gt/tf lb0g\$ .**
- z]xb kl/jf/, 3f0t] tyf ckfEtf ePsf / lakGg kl/jf/nf0{laz]f ; xlnot ; lxtsf] :jf:Yo pkrf/sf]Aoa:yf ldnfpg kxn ul/g\$ .
- Ps ufpPs :jf:Yo lSnlgssf]sfoqmd{kl] ; flxt ul/g\$ .
- o; gu/lfd] leq :jR5s ?kdf An8 8f]g ug]u/fpg] ; 3, ; :yfnf0{ ; sng ePsf] kl]t kfp08 /ut a/fa/ ? %). -clf?kl krf; \_ sf b/n] /\$s] ; u jf /\$qm, sf] l; kmf/L; df gu/n] ; fem]f/L ug\$ . ; fy}gu/n]cfkng]kl]nf0{ndf bhE An8 uk|ePsf gful/sx?sf] ; Dks{gfd / gDa/ ; lxt k\$flzt Jo] :yf u/lg]5 .
- gkfn /\$s] ; f]f06l ; u[sf] ; dgjodf gu/ lfd] Pp6f An8 a\$ :yfkf ug{kxn ul/g\$ .

- ; do ; dodf lakGg, c; xfo, blnt, h17 gful/s / dlxnfsf] :jf:Yo hfFsf nflu :jf:Yo lzla/ ; +rfng ul/g5 .
- :jf:Yosdlx?sf] lfdtf lasf; sf sfoGmd ; +rfng ul/g5 .
- :jf:Yo ; yfx?sf] eflts kjf w/ ; w/ ubInlug5 .
- :jf:Yo :jo+; lj sfx?nf0{plrt kfl; fxgsf] Joj :yf ldnf0G5 .
- gu/df kOf{vfk sfoGmd ; DkGg e}; s\$fh]o; nf0{lg/Gt/tf lb0G5 .
- ; a}:jf:Yo r\$ldf eflts kjf w/ / lgdf u/L kofuznfsf] ; lj wf ; lxtsf] uOf:t/lo :jf:Yo ; jf lb0G5 . ; fy} ; a}jf:Yo r\$lx; df qmdzMalay\ ; Q6/ :yfkGf ugI glt cjnDag ul/g5 .
- \$ j if{eq sDtldf @ j6f klylds :jf:Yo sQ (Primary Health Center) !% zDdfsf] ; lj wf ; DkGg c:ktfn agfpg cfj Zos kxn ul/g5 .
- AolQm :j:y kl/jf/ :j:y, 3/ :j:y ; dfh :j:y, ; dbfo :j:y /fi6«; d[sf]dfGotfnf0{ cfd; ft u/L sfoGmd to ul/g5 .
- blnt tyf cNk; Vos / l; dfGtsE ; dbfosf lb3/fuL la/fdx?nf0{k\$[t cg?k cflzs tyf kOf{lgzNs pkrf/sf] Aoa:yf ldnf0G5 .
- **æ/f]f xf] \gu/ dfyl, 3/ufpE :jf:Yosdl{; fyla eG] efg] gfsf] lasf; sf ug{; do ; dodf lakGg, c; xfo, blnt, x?jf r?jf, h17 gful/s / ue[tl dlxnfsf] :jf:Yo hfFsf nflu 3/b]f]sfoGmd ; +rfng ul/g5 .**
- :jf:Yosdlx?sf] lfdtf lasf; sf sfoGmd ; +rfng u/L :jf:Yodf ; a}gful/ssf] kxF k%of0G5 .
- :jf:Yosf]kxFaf6 6f9f /x\$ f j :tlx?df ; fdbfos :jf:Yo 0\$fo u7g ul/g5 .
- **No More Home Delivery** sfoGmd kEj]sf/l 9En] cuf8L a9f0{ @ jif{ leq gu/kflnsfnf0{g} **No More Home Delivery** 3f]f0ff ul/g5, ; fy} :jf:Yo sQbdf **Delivery** u/fpE xfn; Dd ; Ts]Ln]kfpE}cfPsf]/sddf gu/kflnsfaf6 ?-%)). yk u/L ?-!))) .-Ps xhf/ dfq \_ Psdl6 pknAw u/f0g]gltnf0{lg/Gt/tf lb0G5 .
- a9Ldf b0{; Gtfg; Dd klxnf]k6s ue{hfF u/}V jRrf @ jif{gku] Dd dfl; s ?-%)) -kF ; os dfq\_ sf]b/n]k]f0feQf pknAw u/f0G]sfohf0{lg/Gt/tf lb0G5 . of]; jf ; fdbfos c:ktfn df lgoldt :jf:Yo kl/lfOf ugI tyf aly\ ; Q6/df ; Ts]L xg] dlxnfnf0{dfq kbfg ul/g5 .
- Ho17 gful/ssf] xsdf jif\$]sDtldf @ k6s 3/ cfEgd}:jf:Yo k/LlfOf ul/g] Joj :yf nf0{lg/Gt/tf lb0G5 . rf/ jif{dlgsf afnafnsf / cdfsf]:jf:Yo k/LlfOf u/L skf]ft aRrf / cdfnf0{nllft u/L kf]fOf sfoGmd ; ~rfng ul/g5 .
- ; a}:jf:Yo r\$ / c:ktfnnf0{la/fdl dQl agf0G5 .
- whf]j fEaf6 ; /lfsf nflu wj fAxt rNxf] Pj +ufa/ UofF knfG6sf nflu ; xofu Pj d\ kfl; fxg ul/g5 .
- gu/kflnsfsf] jf8f g+ !) df /x\$] cw/f] k]s[ts lrlst; f ejgnf0{ kOfE lb0{ ; ~rfngsf]kOf; ul/g5 . ; fy}cfoj]bs / xfl]dofk]ys lrlst; f c:ktfnx; :yfkGdf cfj Zos kxn ul/g5 . k]s[ts c:ktfn ejgnf0{ax' pkofuL ejgsf] ?kdf lj sf; ul/g5 .

- gu/kflnsfn] cfj Zostfsf] cfwf/df dVo ahf/ Ifq nufot cGo Ifqdf qmdzM dR5/ lgoGq0fsf]nflu cfjflw 5sG]kj Gw ldnf0G]5 eg]pNn]vt sfof] nflu j 8f sfof]nosf] kxn, klxrfg / l; kmf/L; df sfof]De u/Lg]glit cj nD]jg u/Lg5 .
- hg; 5}k\$]/sf SofG; /, d6sf]eNekm] d]f]f v/fa ePsf]la/fdlnf0{gkfn ; /sf/n] pknAw u/fpg]cf]fwl pkrf/ ; xof]usf clt/Ltmgu/af6 oftfoft vr{:j?k kl't la/fdl ? %)). -clf/kl kfr xhf/ ?køf\_ Ps k6ssf nflu pknAw u/fpg]glitnf0{lg/Gt/tf lb0g5 .
- hg:jf:Yo kj 4G zfvfsf]l; kmf/L; df ; DefJo :jf:Yo k\$flksf] Ifq / /f]u klxrfg u/L Gog]s0fsf nflu cfjflw Pj d\hgzltm]Jo :yfkG ug]glit canDag u/Lg5 .

## #-o]f v]hsb tyf dg]~hg

### æfdl v]5f]-j:Yo a65f]-wgu9ldf0{f0{f}rgfp5f]Æ

- gu/kflnsfdf v]hsbsf]; j f]uof lj sf; sf nflu sfof]lw tof/ u/L ; f]sf]kl/lw leq /x] sfd ug]u/L wgu9ldf0{gu/kflnsf :t/lo gu/ v]hsb l]sf; ; ldt u7g ul/g5 . pQm ; ldt]sf]af]8]o]f ; f'gf s]b| ; ~rfng, v]hsb lj sf; , k':tsfno -0{nf0a]L ; f'ng tyf Joa:yfkG ug5 .
- gu/kflnsf Ifqdf /uzfnf lgdff]sf] ; DefJotf cl]bog tyf lgdff]sf nflu cfjZos kxn ul/g]5 . ; fy}sj 8x]nsf]lgdff] sfof]f0{cuf8L a9f0g5 . h; sf nflu rfn"cf]= leq}Ifq klxrfg u/L o]f tyf v]hsb dGqno; u sfo{cf/De ug{kxn sbdl cuf]8 a9f0G]5 . cfufdl \$ jif{leq ; fljssf ^ j6}uflj ; x?df s]Dtdf !÷! j6f v]h d]f]g lgdff] ug]glitnf0{pRr kfyldstfsf ; fy sfof]ogdf Nof0G5 .
- ; fdbfilos lj Bfnof?df cl]bog/t lj Bfylx?nf0{v]hsb kl't cfsif]f ug{l] Bfnof?nf0{ v]hsb ; fdfull v/lb tyf v]h d]f]gsf]:t/f]g]tl ug{; xof]u ul/g5 .
- o]f hgziQm; dfh lasf; sf]d]b08 ePsf]h]lasf; lgdff], cfly\$ pGgtl, s]lf p]kfbg / ; fdf]l]hs kl/rfngdf gu/kflnsfsf !\$ j6}j8fdf v]hsb nufot axp2]olo o]f Sna u7g ul/g5 . tl o]f Snax?nf0{lg]Zrt cgbfg /sd pknAw u/f0{; fdf]l]hs lj sf; sf c? Ifqdf cfd o]f sf ; xeflutf ; lxtsf]sfoqmd kl/rfngdf k]l; f'xg ul/g5 .
- gu/kflnsf leqsf ; a}lj Bfnof?nf0{v]hsb ; fdfull lj t/of Pj +v]h klz]f0f sfoqmd ; ~rfngsf]Jo :yf qmdzM ldnf0G5 .
- jif]f]s]Dtdf ! k6s gu/ :t/df wgu9ldf0{sk nufot laleG v]hsb kl'tof]utfx? ; ~rfng ul/g5 .
- /fli6@ tyf cGt/f]i6@ kl'tof]utdf kbs lj h]f gu/ leqsf v]hf8lnf0{l]z]f ; Ddfg tyf gub k':sf/ ; lxt h]lj sfsf nflu a\$]l]ks Jo :yfsf]kxn ul/g5 .
- o]fx?nf0{p]kfbg ; xsf/L, lfdtf lasf; , ; fdf]l]hs g]t]j / l; kdhs tf]ndcf/f blf agf0 lasf; sfof]f nuf0g5 .
- a]l]zs /f]huf/df uPsf o]fx?nf0{:j b]zdf k]nsG]jftfa/of tof/ ug{s]lf, ko6g, pB]u Aokf/, h8la6l v]l, kzkfng / phf{p]kfbgsf]sfof]f 7hf]nufg]sf]jftfa/of tof/ u/L :j b]zd}/f]huf/]sf]l; hg]f ug]glit nfu'ul/g5 .
- o]f knfog jf ei6 eP b]z 8A5, To; h]o]fx? sht / b]o{gl xf0g, ; dbfodf r]t]gf / /fi6«lgdff] ug]w/f]x/ xg\eG]dd]nf0{cf]d; fy ub]o]fziQm lab]z knfog xgaf6

/fsg gkfn ; /sf/af6 ; +rflnt ojf :j/fhuf/ sfoqnd; u ; dgjo / ; xlhs/of u/L ; xh / ; /n ?kn]:j/fhuf/ shf{kkt ug jftfj /of lgdfef ug{kxn ul/g5 .

- ; dfhafbl cfly\$ qmfltsf]klxnf]cfwf/ ojf hgziQmnf0{avfP/ ug{xfg ls u/} vfg] glltnf0{cftd; fy u/L klawl lasf; df hf\$] kl/rfng ug]lglf Nof0g5 .
- a/fhuf/sf]tVof\$ ; sng u/L :j/fhuf/sf sfoqnd ; ~rfng ul/g5 .
- /fhuf/dhs n3'pBd, ; fgf tyf 3/h'pBfu dfknt /fhuf/L ; hgf ug]lglf ln0g5 .
- ; /sf/L tyf u/; /sf/L ; 3 ; :yfsf] ; femf/ldf /fhuf/dhs tflnd, lzlff / klawl x:tfct/of sfoqnd cuf8l a9f0g5 .

**\$-n]s ; dfgtf tyf ; fdlhs ; dfj]zs/of -nllft ; dt\_**

- ; fdlhs ?kdf k5fl8 kfl/Psf ju{tyf ; dbfosf]kxFdf clej [4 ub; ]f kjfx ul/ ; fdlhs ?kct/of dfknt ul/al Gogls/ofnf0{; xofu k%ofpg ; fdlhs kl/rfng sfoqndnf0{cem ; zOm / kefj sf/L j gfp}nlug5 .
- lj sf; sf cj ; /x?af6 k5fl8 k/\$f gu/ leqsf ef]nhs lf{x?sf] klxrfg ul/ lj zif sfoqnd sfof] og ub}nlug5 .
- dwzL, d:nld tyf lk58f ju{Pj d\cNk; Vos ; dbfosf]xs lxtsf] ; Af0f, ; Daw6 ub; ; Dal6wt ju\$]efiff, snf, ; flxto, wd{f0{kj 46 ug]lglf cj ndag u/Lg5 .
- of]s tyf n]s ?kdf cNk; Vos ; dbfosf]xs lxtsf ; Af0f / ; Af0fsf]nflu lj zif Joj :yf u/Lg5 .
- lj k6g v; cfo{; dbfonf0{dhkj fxdf Nofpgsf]lgldQ lj zif Joj :yf u/Lg5 .

**\$-! dlxnf**

- dlxnfsf]df]ns xs clwsf/ Pj +j sf; sf nflu cfj Zos sbd rflng5 .
- dlxnf lx;f /lxt gu/kflnsfsf]?kdf :yflkt ug{cfj Zos sbd cuf8l a9f0g5 .
- dlxnf lx;f, n]us lje, afn>d, jfnlj jfx, cgdh lj jfx h:tf ; fdlhs ; d:ofx?nf0{Gogls/of ug]sfof k]o\$ j 8fnf0{lhdd]f/ agf0g]/ ; a}j 8f sfof{odf o; ; Da6wl cnlu}8]s agf0g5 .
- gu/kflnsfn]Psn dlxnf?sf] ; Af0f / ; /lff ug]lglf candag ug5 . h; sf nflu gu/kflnsfsfn] Psn dlxnf sf] v8f u/L cfdlge{ tyf :j/fhuf/dhs sfoqnd ; rfngsf nflu sfoqndsf]k\$]t / kefj sf/Ltf x]L cgbfg lbg]gllt candag u/Lg5 .
- ufpFt/df dlxnf ; xsf/L tyf ; dx? :yfkf u/L dlxnf?sf] cfocfhgdf a[c xg] sfoqnd ; ~rfng ul/g5 .
- dlxnfsf]lfdtf clea[c sf nflu l; kdhs, r]gfdhs sfoqnd ; +rfng ul/g5 .
- dlxnf :j f:Yo :j od; ]lsfsf]lfdtf lj sf; / k]; fxgsf nflu lj zif Joj :yf u/Lg5 .

**\$ @ afnafnsf Mafndal :yfglo zf; g**

- afn>d, afnzf]f0f, afnlaafx / afnlx;f Gogls/of ug{ o; ; Da6wl sfgyx?nf0{ kef]asf/L ?kdf sfof] og ug{kxn ul/g5 .
- afn arfp, afn ; Af0f, afn lj sf; / afnafnsfsf]pglx?sf nflu u/Lg]lg0f6 k\$]of cyk0f{; xefuluf u/fpgsf nflu gu/n]lj zif kxn ug5 .
- gu/kflnsfnf0{afndal gu/ agf0{eflj k':tf; E 1fg ; f6f; f6 sfoqnd nfu'ul/g5 .
- gu/nf0{afndal gu/sf]?kdf 3f]f0ff ug\$]nflu sfo\$ agf0{sfof] og u/Lg5 .

- afndǫl lj Bfno / afndǫl lzlf0f l; sf0{ k4ltsf] lj sf; sf] nflu ; Dal6wt lj Bfn0x?nf0{; xofu ug]gllt cj nDag u/lg5 .
- afn Sna / afn ; -hfnx? dfknf afnaflnsf]r]gf clea[ ul/g5 .
- afnaflnsf eflnsf s0f/f/ dfq geP/ cfhsf ; fenhf/ xg e6f]gllt cj nDag u/lg5 .
- lj Bfnodf egf{ePsf lszf]lx?sf]8k cfp6 b/nf0{6olgs/0f ug]j 8f dfknf r]gf tyf ; zltms/0fsf sfo5d ; ~rfng u/lg5 .
- afnSna u7g / ; ~rfngsf nflu sfo]j lw agf0{j 8f sfofno dfknf afnSna u7g / ; ~rfng u/lg5 .
- gu/sf lj leG :yfgdf :yfglo gful/s / ; fj h]gs gllh ; fenhf/ldf afn pBfg lgdf0f u/lg]5 . o; k5f/sf afn pBfg lgdf0f gllh tyf ; fdbfos lj Bfnosf] ; xsfof0{ kfyldstf lb0g5 .

### \$#- h]7 gful/sM

- a5x? dfknf ; dfilhs ; /lff eQf lj t/0f u/lg5 eg] \*) jif{pd] gfw5f h]7 gful/sx?nf0{3/ 3/d}hgkl|tlglw4f/f a5 dfknf eQf kbfp]Jo] :yf u/lg5 .
- h]7 gful/ssf]cleny ; sng / kl/ro kq lj t/0f sfof0{; /n ; xh / Jo]l:yt agf0g5 .
- rfn' cf-j=df cfufdl azfv ! ut]/ x/\$ aif{cS6f]/ ! tfl/v -h]7 gfu/ls lbj ; \_sf lbg wgu9ldf0{gu/kflnsf lf0df /x5f ; a}e6bf h]7 dlxnf / k?ifnf0{ gu/ :tl/o h]7 gful/s 3f]f0ff tyf ; Ddfg sfoqmd ul/g5 .

### \$-\$-blnt ; dbfo M

- ; dfhdf snf sfznsf]wgl blnt ; dbfosf]k/Dk/fut l; knf0{cfwlg]ss/0f ub] pBf]usf]?kdf lasf; ul/g]gllt cj nDag u/lg5 .
- hfto 5j f5t Pa-e]efj la?c]sf]sf]gnf0{s8f05f ; fy nfu' u/lg5 .
- blnt tyf blnt dlxnf ; xsf/lx? :yfkf u/l cfocfhgdf a[ tyf cfdlge{ ag] jftfj/0f lgdf0f ul/g5 ; f5f nflu nllft sfo5d ; ~rfng u/l yk ; zltms/0f ul/g5 .
- lj kGg blnta:tl klxrfg u/l gdf]a:tl lasf; sfoqmd qmdz sfof]j og ul/g5 .
- hfto lae] / p]kl8gsf la?c ; dfgtf, a6w]j / df]j tf sfod ug{; xefj dhs sfoqmd ; ~rfng u/l]5 .
- blnt tyf l; df]ts[ ; dbfosf]; zltms/0f / lfdtf lj sf; df lj z]f hf\$ lb0g5 .
- o; gu/lf] leq 5j f5t, hfto e]efj nf0{p6dhg ug] u/l lj z]f sfo5dx? to u/l nfu"u/lg5 .
- k/Dk/f bl]v rln cfPsf] blnt ju5f] l; knf0{cfwlg]sls/0f u/l ; #fng ug{ ; Dal6wt ju{pT; flxt e}cfPdf lj z]f ; xofu ug]gllt cj nDag u/lg5 .

### \$-% -hghftl M

- cflbjf; l hghftlx?sf] eiff ; s[tt / e]felff ; Dal6w ; zltms/0f sfoqmd ; #fng ul/g5 .
- cflbjf; l hghftlsf]k/Dk/f bl]v rln cfPsf]1fg, lzk, e]felff, eiffnllk, snf, ; s[tt sf]; Af0f / ; Da4g ul/g5 . cflbjf; l hghftlx?sf]gdgf a:tl lj sf; sf]nflu cl]bog ul/g5 .

- k/ftflj s dxlj sf kfs[ts tyf hftlo ; ufxno :yfkgr ug{kxn ul/g\$ .
- cflbjf;l hghftl sf] efiiflkl, e]felf ; Af0fug{ clbog tyf hftlo ; ufxnfo :yfkgrsf]kxn ul/g\$ .
- cfnf]dft]eiffdf lzlf lbgr rfxg]; dbfonf0{gu/kflnsfn]; xofu ug]gllt cjndag ul/g\$ .

**\$^=czSt ÷ckfutfl**

- x/\$ eflts kj fvf/ lgdfvf ubf{ckfE d]l agfpg]gllt ln0g\$ .
- gu/kflnsfaf6 kjfx xg] ; ]df ckfut tyf h]7 gful/sx?nf0{klxnf] kfyldstf lb0g\$ .
- km/s lfdtf ePsf JolQmx?sf]lfdtf lj sf; sf nflu sfo]md agf0 nfu'ul/g\$ .
- gu/leq ckfut ePsf gful/sx?sf]nut tof/ ul/g\$ .
- gu/ leq lgdfvf xg]hg; s}k\$[tsf ; fj hlgS ; Argf ckfud]l agf0g\$ .
- k0f{ckfut ePsf gful/sx?nf0{lghn]kfpq]; fdfhs ; /lff eQf hgk]tlglw4f/f a\$ dfknt lghx?s}3/df kb0g]JoJ :yf ldnf0g\$ .
- ckfut ePsf gful/sx?nf0{gu/kflnsfn] hg; s}k\$/sf l; km/l; ubf{jf JoJ ; fo btf]f glj s/of ubf{nflg]/fhZj df %) klztz 5b lb0g\$ .

**\$&= ; :s[lt ; Dkbf tyf ko6g kjw6**

- **æ; Gb/ wgu9ldf0{; d] wgu9ldf0{cfd gu/af; lsf]dVo 7Dof0] e6g]dh gf/fsf ; fy ko6g k46 / lj sf; ug{; /f\$]/jfnf lgsfo; E ; dgjo ul/ ko6g u? of]hg] tof/ ul/g]5 Pj + s]lf ko6g, z]fs ko6g, wld\$ ko6g, xl/t kfs{lgdvf, lj Bfktl :df/s nufotsf l]sf] cfj Zos k46 / lj sf; ul/g]5 .**
- j8f g+!# sf]b/ljg 8f8fdf bZofj n]sgsf nflu Eo"6fj / tyf Picnic Spot -agef]h :yn\_ lgdfvf u/l cftl/s ko6g kj 46sf nflu sfof]De ul/g\$ .
- :yfglo ; a}wd{k/Dk/f / d]ns ; :s[tnf0{; Af0f / ; Da46 ul/g]5 ; fy)k/Dk/fut ?kdf rln cfPsf hfqf kj \$f]; ~r]ng, JoJ :yfkgr / kj 46 ul/g\$ .
- **æ; Eotf xfd]kl/ro, ; :s[l xfd]klxrfg ; d] ; dtfdhs jftfj/of d]l gu/ lgdfvf{xfd] cleofg] e6g]gf/fnf0{:yflkt u/l ; a}eiff wd{; s[tsf]; Af0f ; Da46 / lj sf; ub]n]hg] gllt candag u/g\$ .**
- lj z]f ?kdf tfn lgdfvdf hf\$ lb0g\$ . ; fj hlgS 7hf kfy/Lnf0{cftl/s ko6gnf0{; xofu xg]u/l lgdfvf tyf ; wf/ ul/g\$ .
- **ako6g u? of]hg] e6g] lgdfvf ul/g\$ .**
- gu/sf ; a}j8fdf Ps xl/t kfs{/ Ps afn pBfg lgdfvf ul/g\$ .
- ; f:s[ts k/Dk/f ad]hd dgf0g]kj{x?nf0{JoJl:yt ul/g\$ / gu/ leq /x\$fwld\$ d7 dlGb/, uDjf, rr{dl:hbsf]clen] tof/ u/l cfj Zos dd\$ ; Def/ ; wf/ tyf ; f]bol\$/of u/l wld\$ ko6gsf nflu lj z]f hf\$ lb0g\$ .
- lj Bfkltsf ; flxl]os s[tnf0{vfh u/l lj Bfkl cllbog cg; Gwfg s] lgdfvf / lj Bfkl kfs{lgdvf sfo\$]z?jft ul/g\$ .
- cNk; Vos hfthftl / efiifeifl]sf]eiff ; :s[lt / nlntsnnf0{; Af0f ug\$ nflu lj z]f gllt of]hg] agf0{; f:s[ts ; ufxno lgdfv]sf]kxn ul/g\$ .



- ;dfhdf /x\$ lalēg snf kl|tefx? h:t}n]s, snfsf/, ;flxTosf/, lraqsf/, snlu9, cfl6{6 tyf :tDesf/ cflbsf]/fo ;enfj sf] cfwf/df snf ;flxTo / ;:s[tsf] kəCgsf] sfoqnd thēf ug[sfdsf]yfnl ul/g\$ . .
- k/ftflTj s dxTj sf a:tx?sf]; Af0f ul/g\$ . d7, dlGb/, kf6lkf}f / u7lx?sf]; Af0f / Aoa:yfkgsf]sfo{f0{kfyldstf lb0g]5 .

\$=\* = u} ; /sf/l ; 3 ; :yf

- gu/kflnsfdf ; ~rflnt xg]u} ; /sf/l ; 3 ; :yfn]gu/kflnsfsf]clgj fo{cgdlt kZRft cf^gf]sfo{lfq to u/l ; fdbfos lfqdf sfd ug[Aoa:yf ldnf0g]5 .
- ; 3 ; :yfsf]u7g, btf{ glas/of / ; +rfngsf]nflu ; f] ; u ; DaGwt sfgg lgdf{of u/l sfof{ogdf Nof0g]5 .
- ljbZL bft[gsfox; dfrnt \cgbfg kkt NGO / INGO, Pj +glh tyf Jofkl/s ; :yfx; tyf c6o ; 3 ; :yfx;n]gu/kflnsfn]kfyldsls/of u/\$f lfq;df dfq vr{ug{kfpg]/ ; xsfof sfd ug]gllt cjndag ul/g]5
- gu/ lfqdf sflzn u} ; /sf/l ; :yfx?n]gu/ lfqdf sfoqnd tyf kl/ofhgf? ; #fng ubf{gkfn ; /sf/sf]krlnt sfgg adfhd gu/kflnsfaf6 :jls[tt kkt u/]kZrft dfq sfoqnd tyf kl/ofhgf ; #fng ug{lbg]glltnf0{s8f0sf ; fy sfof{odf Nof0g]5 . pNn]vt ; :yfx?n] ; #fng ug] ; dfq k\$[tsf sfoqnd / kl/ofhgfnf0{gu/kflnsfsf] :jls[tt ln0{; 0Qm?kdf ; #fng u/fpg]gllt canDag u/lg]5 .

\$=( kl-hs/of tyf ; fdlhs ; /lff

- cfwlgs klj lw dfrnt JolQmut 36gf btf{-hGd, d[0; lj j fx, a; f0; /f0{ ; DaGw lj R5b / wdKq / wdKqL clenY Joj :yfkq ul/g]5 .
- kl-hs/of / ; fdlhs ; /lffnf0{Online entry ul/g]5 .
- ; fdlhs ; /lffsf]sfof{ogsf]nflu ; a3, kbZ / :yfglo ; 3 ; :yf; E ; Dks{ ; dgj o / ; xsfo{ul/g]5 .
- ; fdlhs ; /lff lj t/0fdf a\$E kofnl ckgf0g]5 c; St / \*) j if{gf3\$ h]7 gful/ssf] xsdf a\$sf]; xsfof 3/d}; fdlhs ; /lff eOf pknAw u/fpg]k]Gw ldnf0g]5
- h]7 gful/s, Psn dlxf, blnt, czSt / afn kf]of kl/ro-kq lj t/0f sfof{0{ ; /n, ; xh / JojI:yt / enemDQm ul/g]5 .

u\_ k]f{ / ljsf;

!= ; 8s tyf e]ts lgdf{tkm{

- gu:/t/lo ; 8s u?ofhgf (MUNICIPAL TRASPOT MASTER PLAN, MTMP) hf/l u/lg]5 . ; fy}MTMP af6 lglb{6 ul/Psf ; j}; 8SX?sf]Right of Way (ROW) lgwf{0f u/l to; sf]kpfj sf/l sfof{og ul/g]5 .
- ; 8s clwsf/ lfq ldrq] ; fj h]gs :yfgdf 3/ 6x/f agfpg]sfof{0{k0f{?kdf lg?T; flxt ul/g]5 .
- :yfglo ; fj h]gs oftoft a; , 6dfS; l / 6dfDkf]nufotsf]?6 lgwf{0f, cgdlt, gj ls/of, vf/hl, ; j]sf]uof:t/, ef8f b/ lgwf{0f / lgodg ul/g]5 .
- cfwf/et oftoft ; DaGwdf kbZ ; /sf/; u ; dgj o u/] sfd ul/g]5 .
- sfof{ob]v k]os j 8f s]b]Dd klg]; 8s ; ~hfn la:tf/ ul/g]5 . *lkf[]; 8s ; Gb/ / km]lsnf]; 8sU*cleofg dfrnt gu/ lfq leqsf ; 8sx? km]lsnf]/ :t/f]gllt ul/g]5 .

- wgu9ldf0{gu/kflnsfdf a; fāf; ugI cfdgful/snf0{/0fg}ts ?kn]; 8s cfj fudg; u hf8gsf nflu rqnky nufot ; 8s ; -hn lgdf0fsf nflu cfj Zos gllt cjndag ul/g] 5 .
- lgdf0f sDklg0cf/f gu/kflnsf leq lgdf0fflwg sDbllo tyf Iflqo ; 8sx?sf]cgludg tyf lgodgsf]sfof0{k0fasf/L agf0g]5 .
- cfufdl Itg aifl0eq ; a}6fih / a:tldf ; 8s ; -hfn k%of0g]u/L sfd cuf8L a9f0g]5 .
- ahf/ If0df ; 8s la:tf/ / snf]kq]ugI gllt In0g]5 .
- xl/t / jftfa/0f d0l ; 8s lgdf0fnf0{k0]; fxg ul/g]5 .
- :yfglo ; 8s, ufld0f ; 8s, s0if ; 8s tyf oftfoft ; Da6wl gllt, sfgg, dfkb08 lgdf0f u/L lgoldt cgludg tyf lgodg ul/g]5 .
- jftfj/0fd0l, hnjfo' kl/j t0 cgsHg, ckf0tf / n0Eud0l oftfoft k0ffnlsf]kj 40 / ljsf; ul/g]5 .
- oftfoft ; lj wdf ; a}j 8fjf; lsf]; /n, ; xh / ; dfg kxF lgdf0f ul/g]5 .
- gu/ If0leqsf ; /sf/L, ; fj h0gs h0ufx?sf]; Af0f / ; Da40sf nflu Ps ; ldt lgdf0f u/L t0sf n sfd cl3 j 9f0g]5 .
- gkfnst] ; lj wfgn] ; dfj 7L / ; d0fols ljsf; ugI gllt canDag u/] adf0hd gu/kflnsfsf !\$ j0f g]j 8fx?sf]ljsf; nf0{; dfg k0yldstfdf /flvg]5 . gu/ If0df ag0f ; 8sx? d0b] p0s[6 ; 8ssf] klxrfg u/L ; f] ; 8sdf kfs{pBfg nufotsf k00slo cfsif0fsf a:tx? nufot k0f0f/ lgdf0f{u/L c0t/ls / afXo k00s cfslif0 ugI gllt canDag u/Lg]5 .
- MTMP n]lglb[6 u/]cg'; f/ gu/ rqnkysf]; eI; DkGg u/f0{tbg?k sfof0/De ul/g]5 .
- pkef0mf ; ldtstf] sfo{ lfdtf, sfo0zntf clej [4 ug{cled0ls/0f sfo0md ; #fng ul/g]5 .
- gu/kflnsfaf6 lgdf0f ePsf eflts k0f0f/ dd0 ; Dxf/sf nflu dd0 ; Dxf/ sf0f :yfkgf ul/g]5 .
- ; flj s uf0j = ; = b0v k0ngdf /x0f \$) lkm6]rf0f0{ePsf Pj +dfkb08 leqsf leql zx/L ; 8sx?df **Plhu / 80** tof/ u/L hgtfsf] k0l0f nfut ; xeflutfdf -\$) k0tzt hg:t/af6 ^) k0tzt gu/kflnsfaf6\_ snf0kq]; 8s lgdf0f nufot c0o hg; 5} If0sf] ljsf; tyf lgdf0fsf]nflu dfu e0{cfPdf rfn' cfly0 j if0f]; dfgls/0f sf0f nufotaf6 ah0 Joj:yfkg u/L gu/kflnsfn]snf0kq]nufot c0o eflts k0f0f/ ljsf; df ; f0mf/L dfkm0 sfd ugI glltnf0{lg/t/tf lb0g]5 .
- gu/kflnsfsf] :jfldTj df /xg] ul/ gu/ leq gu/ oftfoft Joj:yfkg / ; -rfng ug{ cl0bog sfof0{cuf8L a9f0g]5 .
- gu/kflnsfsf] If0 leq pko0m :yfgdf a; kfs{lgdf0f ugI sfof0{cuf8L a9f0g]5 .
- ahf/ If0df oftfofnf0{Jojl:yt agf0g]gllt th0f ul/g]5 .

@=ejg tyf ; x/L ljsf;

- gu/kflnsf u7g xg'kj {lgdf ePsf Nff\$ af/E 9nfg tyf sf8l kf6g / 06fnf0{l; d[6 d; fnf df6f]hf\$0{u/L ag\$ f h:tf 5fgf ePsf 3/3/x?sf]gu/kflnsfn]lgMzNs ?kdf g\$; f agf0{pknAw u/fpg\$ . o; k\$/sf 3/ ; Argfsf] g\$; f gu/kflnsfn] pknAw u/fPkl5 @)&% >fj Of blv cfIzj g d; f6t; Dd ; Dal6wt 3/wgl 3/g\$; f lgoldt kdf0f kq lng cfPdf lghnf0{3/g\$; f kf; b:t/sf]%) kltzt 56df lb0g\$ t/ cf-j= @)&\$.&% df g\$; f kf; kmf/d ln0{3/g\$; f lgoldt ug{af\$ /x\$ 3/wgl\$]xsdf dfly elgPsf] cjlwleq 3/g\$; f lgoldt u/df nllg] b:t/df \*) kltzt 56 lb0{ gu/kflnsfdf clen\vs/of ul/ 3/ ; Argfsf]lgoldt kdf0fkq lb0g\$ .
- gu/kflnsfaf6 cgdlt gln0{ejg lgdf ug 3/wglnf0{ gu/kflnsfn] sfofno?sf tkmf6 ul/g]; Dk0f{l; kmf/; tyf ; lj wdf /f\$ nuf0{kfInt sfgg adfnd ; hfo ; dt ul/g]5 .
- zx/L lasf; tyf ejg lgdf cfrf/ ; lxt @)& nuf0{s8f0sf ; fy nfu"ul/g\$ .
- ; /sf/L ; fj hlgS, P hfgl ktl{hllufdf lgdf ePsf JolQmut ejg tyf ; Argfnf0{g\$; f kf; tyf clen\ls/of ul/g]5\$ .
- ejg lgdf f nflu cgdlt lbef cfknf]3/ kl/; / leq clgj fo{?kdf sltdf @ j6f ?v la?jf nufpg' kg]JoJ :yf ldnf0g]. 3/ leqsf] kmf/ JoJ :yfkgsf] nful ; 8g]/ g; 8g] u/L cnu cnu s6g/ /Vg' kg]gllt cjndjg ul/g]5 . 3/ ; Dk6g kdf0f kq lbef 3/sf]rf/}lbzfsf]kmf]clgj fo{ul/g\$ . ; f]sf]:ki6tf cgudgaf6 u/lg\$ .
- gu/kflnsf tyf ; Dj l6wt lgsfosf]cgdlt gln0{hlluf knl6E u/LPsf / lgwfl/t dfkb08 gku\$ k6x?df ejg lgdf0f{cgdlt lb0g]5\$ .
- a9df] hg; Wof / gfu/Lsx?sf] cfsif]sf] s[bl]gu/ e0{x\$] s'/fnf0{dWbgh/ ub]gkfn ; /sf/ zx/L ljsf; dgqfno nufotsf ; /sf/ dftxtsf dgqfno ; u ; dgj o u/L Psls\$ zx/L ljsf; sf]nflu kxn ug]gllt cjndjg u/lg]
- **awhf]/lxt zx/, wgu9ldf0]f; lsf]/x/ A** e6g]dh gf/fnf0{:yflkt ug{gu/ lfd ePsf ; 8sx?nf0{cfufdl ; dodf qmdzM whf]/lxt ; 8s agfpg]gllt canDag u/lg]5 . h; sf nflu gu/kflnsfsf kdv ; 8s, zvf ; 8s / leql ; 8sx? qmdzM **sfnf]q** ub]nlug]5 .
- **æmdln zx/, wgu9ldf0]f; lsf]/x/A** e6g]dh gf/fnf0{:yflkt ug{ ; f6; 8s alQ h8fg ug]sfof0{klyldstf /flvg]5 ; f]sf nflu ofubfgdf cfwl/t hg; xeflutfsf] glltnf0{klyldstf lb0g\$ .
- gful/ssf] cto6t ugf; f\$] ?kdf /x\$] 3/g\$; f kf; klqmfnf0{; xh / ; /lns\$ ug{ **ONE DOOR SYSTEM** df 3/ g\$; f kf; klqmfnf0{?k6t/of ug\$ ; fy}rfn"cf-j= leq 3/g\$; fsf]; kmj /nf0{sfof] ogdf Nof0g]5 .
- 3/ gldf]sf nflu 3/g\$; f cgdlt lbef kj {klZrd /fhdfu{ u hfl]Psf hllufsf]xsdf ; /sf/n]tf\$] ; 8s clwsf/lq leq kg[!])@ lkn6 kl5 yk # lkn6 5f8] ejg lgdf ug]u/l dfq ejg lgdf cgdlt lbg]gllt cjndag ul/g\$ .
- gofFa6g]3/x?df gkfn ; /sf/n]tf\$]dfkb08 adfnd **HYBRID** ; f]h/ h8fg ug{kg] glltnf0{kf]; fxg u/lg\$ . ; f]sfo\$]pik]offsf nflu 3/wglnf0{3/g\$; f kf; sf]/fhZj /sddf !) kltzt 56 lb0g\$ .

- ; **Eo gful/sx?sf]a; f]f; ePsf]gu/sf]**klxrfg :yflkt ug{k] kIzrd nf\$dfu{/ ; 8s cltqmd0fnf0{cGto ugIglit s8f0\$; fy sfof] og u/Lg]5 . gu/ lf]sf ; 8s k0ldf lgdf0{/ ; fdfull /fVg]/ 5f8f rlfkof 5f8g]Jol0m?nf0{sfggl sf/afxlsf]bfo/df Nofpg] glit canDag u/Lg]5 . ; f]sf]nflu sfl-hxrp; lgdf0f sfo\$]yfngl ul/g5 .
- gu/kflnsf lf]df ; #fng xg] cfofhgf / ; f] cfofhgf ; #fng ugI pkefQmf ; ldt÷lgdf0f Joj ; folsf] ; Dk0f{ljj/0f vNg] u/L cfofhgf :ynd} xflBÈ afB{/fVg] glitnf0{cem k0fj sf/L 9uaf6 sfof] og u/Lg]5 .
- wgu9ldf0{gu/kflnsfsf]s[bl|:yt cf^g}:jldTj df /x\$] hluufdf dVo kzf; slo ejg lgdf0f sfo{yfngl o;} jifaf6 kl/De ul/g5 Pj +gu/kflnsfsf] Joj :yfxslo ejg, Gofokfnlslo ejg, c6o ljifout zfvf ; -rfng ejgx? tyf qmdzM ; a}j 8f sfof]nosf] cfkn} 56x} ejg lgdf0f sfo{yfngl ul/g5 . ol ; a} eflts ; Argfsf] lgdf0f o; sfo\$fn leq ; Dk6g u/Lg5 .

### #= edl Joj:yfkg tyf j:tl lj sf;

- **e'pkof] u? of]hgf** hf/L u/Lg] 5 . gu/kflnsf lf]sf] Joj|:yt, bl3\$flng Pa+ jftfj/0fd0l bluf]lj sf; sf nflu **e'pkof] u? of]hgf** cg'f/ cfj f; lf], ; fj hlgS lf], vhf Pj d xl/ofnl lf], ; fj hlgS kfs{ jg, s[if Pj d ; /lft lf]sf]klxrfg u/L PslsÈ gu/ lj sf; of]hgfn]lg]b[6 u/]adfl]ndsf j :tl lj sf; Pj +ojl:yt gu/ lgdf0f{ugIglit canDag u/Lg]5 .
- gu/kflnsfsf] PslsÈ gu/ lj sf; u?of]hgf lgdf0f u/L ; f] cg?k ; 3lo / k0z ; /sf/; u\$; xsfo{/ ; dgj odf Joal:Yft :df6{l; 6lsf]lgdf0f sfo{kl/De ul/g5 .
- wgu9ldf0{gu/kflnsfsf]j 8f g=!\$ df glhl :jfldTj df /x\$] hluufsf]dfnkf] nufotsf edls/ aemfpg pbok/ lhNnfdh hfgkg]j flb0f]ds cj:yfsf]cGto u/L gu/kflnsfdf g} pQm sfo{ugIu/L cfj Zos Joj :yf ldnfpgsf nflu oyfzl3|kxnsbdl rflng5 .
- **aPs j 8f Ps PlssÈ gdf j :tl** lgdf0f sfof]0{klyldstfsf ; fy cufl8 j 9f0g5 .
- j] flgs eld Joj :yfkg / e'pkof]sf]glit qmdzMsfof] ogdf Nof0g5 .
- elddfly hf]fxf ls; fgx¿sf] :jfdltj nf0{ ; lglZrtsf nflu ; l3o tyf k0z ; /sf/sf] glit adfl]hd nfu' ul/g5 .
- ; a}u/la, eldxg, blnt a:tlx¿df ; fdbflos ejg -bnfg\_lgdf0f]sf]z?jft ul/g5 .
- PlssÈ j :tlx?df lj sf; sf k]f]v/x?M ; 8s, lz lff, :j f:Yo, lj B't, vfg]kfgl tyf ; /; kmf0{ cflb ; lawf la:tf/ / ; fdbflos :ynx? lgdf0f ug{ljle6g ; /sf/L tyf u}; /sf/L lgsfox? ; È ; dgj o / ; xsfo{ul/g5 .
- hluuf knl6È ugI klqmf0{Jojl:yt agf0g] 5 . gu/kflnsfaf6 hluuf knl6È of]hgf :jlsÈ gu/f0{hluuf knl6È ug{lb0g]5} . gu/kflnsfaf6 :jlsÈ hluuf knl6È of]hgfsf] cfwf/df dfq lsQf sf6 u/L g5; f kf; sf nflu ; Dj l6wt sfof]odf l; kmf/L; u/Lg]5 .
- gu/ leq /x\$] ; /sf/L, ; fj hlgS, P]hfgl kl{hluufsf]PlssÈ nut tof/ ul/g]5 . ; f] sf nflu Ps ; ldt u7g u/L t]sfn sfo{kl/De ul/g5 .

- eđlxlg ; sĐaf; lx?sf] Jojl:yt a; fāf; sf nflu cfj Zos kxn ul/g]5 . elđlxgx?sf] nut ; sng u/L ; ĐalGwt lgsfosf] ; dGj odf elđlxg ; sĐaf; lsf] j f:tlj s ; Vof Pslg ul/g]5 tyf blnt, nfkf]dv Pj +; ldfGtsf ; dbfodf **hgtf cfjf; sfođđ** lj:tf/ ug{ cfj Zos Joj :yf ldnf0G]5 .

**\$-phf{tyf ljB'tls/0f**

- gu/ leqsf ; fj hlgS :yfg / ; 8s Pj +j hf/, ufpF6f]hx?df ; 8s j Ql h8fg sfođf0{ lg/Gt/ tf lb0g]5 .
- ljB'ts/0f xg j fEŁ /x\$] j :tlx?df ljB'ts/0f ub] nlug]5 . sf7sf kf]hnf0{ qmdzM lj:yfikt u/L kmfd / l; d]6sf kf]h kof]u ug{glit ln0G]5 . dVo j hf/ lřdf ; f0{phf{-solar pauer\_ sf ; 8s j lQ /fVg]sfođf0{kfyldstfdf /flvg]5 .
- gu/kflnsf lř leq j s]lks phf\$] kof]u ug{kl] ; fxg ub] ; 8s j Qlnf0{kfyldstfdf /fvlG]5 .
- gu/kflnsfsf] ; a}a:tdf laB'tsf]lj :tf/ ul/g]sfođf0{kfyldstfdf /flvg]5 .
- ; fdbfos uf]dŁf ljB'ts/0fsf] cjwf/0fnf0{ cjndag ub] s]fnf0{ Joj ; fols/0f / lgofđvl agfpg s]if ljB'ts/0fnf0{x/\$] ls ; fgsf]v] vlnofgdf kxF xg]u/L qmdzM sfođ]ogdf Nof0g]5 .

**% ; Ğgf tyf ; ~rf/**

- 0G6/g0 ; ]f h8fg ug{afEŁ /x\$] j 8f sfođ]ox?df ; f]h/ h8fg u/L 0G6/g0 ; ]f la:tf/ ub] ; ]f k]fxnf0{ ; /nls/0f ul/g]5 .
- o]f ; Ğgf s]b\$] :yfkf sfo\$]yfngl ul/g]5 .
- ; a}j:tx?df 6]hkmř tyf df]f0n ; ]f k]ofpg kxn ul/g]5 / 0G6/g0 ; ]fnf0{la:tf/ ul/g]5 .
- cf^gf] lřleq 0G6/g0 ; ]f, 6]h; 06/, s]h tyf tf/lj xlg 6]hlehg k] f/0fsf] cgdlt, gjls/0f / lgodg sfođf0{Jojl:yt ul/g]5 .
- Ps ; o j f6 ; Ddsf]Pkm= Pd= /]8of] ; ~rfng cgdlt, gjls/0f / lgodg sfođf0{sfg0 agf0{Joj :yfkG ul/g]5 .
- cf^gf] lřleq kqklqsfsf]k\$]zG cgdlt, clen] tyf lgodg ul/g]5 .
- ; Ğgf tyf ; ~rf/ klj lwdf ; j {fwf/0f hgtfsf] ; xh / ; /n kxF tyf ; Ğgf klj lwsf] ljsf ; / lj :tf/ ; ĐaGwl sfođm th0f / sfođ]og ul/g]5 .
- k]o\$ j 8fdf kxF k]g]u/L 5fkf d]lŁd tyf lawlto d]lŁdsf ; ~rf/ ; ]f / ; +rf/ u{xsf] :yfkf, :t/ pGgtl tyf lasf ; sf]nflu kxn ul/g]5 .
- gu/kflnsfaf6 xg] / ePsf sfođ]x?sf] ; fj hlgsls/0f ug{kqsf/ dxf ; 3 ; 6 ; dGj o u/L rđfl ; s ?kdf ; řf/sf d]lŁbdx?af6 cfd gful/snf0{hfgsf/L u/f0g]gllt cjndjg ul/g]5 .
- k]o\$ rđfl ; sdf Proactive discloser k\$fl ; t u/L ; fj hlgS ul/g]5 .

- ; /llft / klj lw døl gu/ lgdføf ugI gllt canDag u/lg]5 . h; sf nflu gu/sf ; a} j8fsf] dVo dVo rfs, wfdl\$ tyf ko6slo :ynx?df lj B't Jofsccksf] nflu ; fhf/ alQsf] Joj :yf ; lxt ; l; l Sofd7f / lknj f0krf0{h8fg ugI sfo{kf/De ul/g]5 .

**&= ofhgj 5gf6 tyf sfoffj og**

- tn b]yl dfly hfg] -Buttom Up Approach) gllt cg' f/ 6fh÷jl:tx?af6 ofhgj 5gf6 ul/g]5 .
- ofhgj 5gf6 tyf kfyldlss/of ubf{ bluf] lj sf; sf] cj wf/0ffsf] cltl/Qm /fli60 lasf; gllt, ul/al lgjf/of, jftfj/0flo cgshgtf tyf ; ft ; fwg pknAwtf sf cfwf/df gu/jf; lnf0{k}lof nfe xg] ofhgjnf0{kfyldstf lb0g]5 .
- ofhgj rs\$]k]o\$ r/ofdf ; /f\$]jfnf tyf lxtuflx ; dxnf0{; xeful u/f0g]5 .
- a9l e6bf a9l hg; xeflutf xg] ofhgjnf0{kfyldstf lb0g]5 .
- j8f:t/lo ; fgf ofhgfx? pkefQmf ; ldltnf0{; ~rfng ug{kfyldstf lb0g]5 .
- ofhgj cgudg tyf dNoflg sfo{lg/Gt/ ?kdf xg] Joj :yf ldnf0g]5 .
- p]s[6 sfo{; DkGg ugI pkefQmf ; ldltnf0{; Ddfg tyf kf] ; fxgsf] gllt ln0g]5 .
- gkfn ; /sf/sf] sDkgl P0g cg?k lgdføf ; jfx? btf{ glas/of / ; ~rfng ugI gllt ln0g]5 .
- gu/kflnsf If0leq 7hf, demmf / ; fgf e]ts kãf]v/ lgdføf sfo{; ~rfng ugI sDkgl jf kmdh]gu/ kflnsfaf6 cgd tl lng' kgI Joj :yf nfu' ul/g]5 .

**\*= vfgkfgl tyf ; /; krf0{**

- :jR5 vfgkfgl :j:Yo hlGbufgl eGg] glltnf0{ cjndag ubf b}fosf sfdx?nf0{ kfyldstfdf /flv sfd cuf8l a9f0g]5 .
- ; a}gu/af; lx; nf0{\$ jif]eq :jR5 tyf ; krf vfgkfgl]sf] nflu cNksfnlg / bl3\$fnlg ofhgj sfoqmd agf0\$foffj og ul/g]5 . lgdføfwlg vfgkfgl ofhgfx; nf0{oyflz3|; DkGg ug{; DalGwt ; /sf/l lgsfodf lj z]f kxn ul/g]5 .
- wgu9ldf0{gu/kflnsf lhNnfs} kyd vhf lbzfdst If0 3f]f0ff xg] klxnf] gu/kflnsf ePsfdf cflduf]j ubfca pkef0t k0f{; / ; krf0Qm gu/ lgdføf ug{lj leGg ; /sf/l u} ; /sf/l ; 3 ; :yfsf] ; xofu / ; dgjo tyf cfd gful/s ; d]sf] ; xeflutfdf k0f{ ; /; krf0{sfoqmd nfu' ul/g]5 .
- ufpB/ ; /; krf0{cleofg ; ~rfng ubf]krf] / Joj :yfdf hf\$ lb0g]5 .
- ; krf kfgl, :jR5 gful/s, k]o\$ gful/ssf] vfgkfgldf kxF k}ofpg Ps 3/ Ps wf/fsf] sfoqmdnf0{qmdzMcleofgsf]?kdf cuf8l a9f0g]5 .
- rfn' vfgkfgl ofhgfx?sf]lgdføf sfo{oyf lz3|; DkGg ul/g]5 . .
- gu/ If0 leqsf ; fj h]gs :yfg÷rf\$ x?df vfgkfgl wf/fx?sf] h8fg ugI Pj +; fj h]gs gllh ; femf/ldf ; fj h]gs z]f rnox?sf]lgdføf ugI glltnf0{sfoffj ogdf Nof0g]5 .
- k]o\$ j if]vfgkfgldf cf; lgs, cf0/g tyf sflnkmd{hfFsf] Joj :yf ldnf0g]5 .

- jiff{sf]dlxgf vfgkfgl dfrnt ljleGg ; ?jf /f]usf]dxdf/L kn]ng]; Defj gfnf0{dVbgh/ub}; /f]sf/jfnf ; xof]ul lgsfo ; d]sf]; xof] / ; dgjodf kfgl z4ls/0fsf nflu ljleGg ljwswf af/df hgr]gfdhs sfoqmd ; ~rfng ul/g5 .

**(-; Ff0{**

- wgu9ldf0{gu/kflnsf leqsf l; #f0{k0ffnl Joj:l:yt ug{laz]f kxn ul/g]5 .
- gu/kflnsf leqsf ; a}slifof]lo elddf l; Ff0\$sf]; lglZrtf ug{cfj Zos sfo{ul/g5 .
- l; Ff0{; Da6wl gllt, sfgg, dfkb08 lgwf{0f u/L l; Ff0{u?of]hgfsf]lgdf0f, sfof]og / :t/f]gltsf]nflu sfo{cuf8l a9f0g5 .
- :yfglo ; fgf, ; tx tyf eldut l; rf0{k0ffnlsf]; ~rfng lgdf0f, ; wf/, dd; ; Def/ tyf ; ]f zNssf]lgwf{0f / ; Ing Joj :yfkq ul/g5 .
- gbl vfhf af9l Pj +hnpTkGg k\$fk lgo6q0f ; Dj Gwdf :yfglo hgtfsf]; xeflutdf sfo{cuf8l a9f0g5 .

**!) ; fj h]lgs lghl ; fenhf/l**

- lj sf; lgdf0f nufot kj fvf/ lgdf0fdf ; fj h]lgs-lghl ; fenhf/l glltnf0{cj ndag ul/g5 .
- :yfglo ; fj h]lgs-lghl ; fenhf/Lsf cfofhgf 5gf6 tyf sfof]ogdf kfyldstf lb0g5 .
- :yfglo lj sf; df lghl lf0sf]k46 ub]; yfglo hgtfsf]k]olf nfut ; xeflutdf ^) - \$) -pkef0m jf :yfglo hgtf\_sf]cj wf/0f cg?k lj sf; cfofhgf sfoqmd ; ~rfng ug] glltnf0{cj ndag ul/g5 .

**3. Jftfj/0f tyf ljkb\voj:yfkq**

**≠= Jfg tyf jftfj/0f**

- jg tyf h]as lalawtfsf]; Af0f ub]j ]flgs jg Joj :yfkgnf0{pRr kfyldstf lb0g5 .
- gu/kflnsf leq /x\$flgh, ; fdbfos tyf ; /sf/L jg lf0leq xg]rf]L lzsf/L /f]L jGohGtsf]; Af0f ul/g5 / jg 89hf] jg cltqmd0f / sf7 rf]Lnf0{lgo6q0f ug]lglltnf0{ sfof]ogdf kefj sf/Ltf Nof0g]5 .
- af9l klx/f]af6 hf]ufpg e-; Af0f, t6a6w Joa:yfkq, a[ff/f]k]g / h]j s lj]jwtfnf0{ Af0f ub]agnf0{89hf]af6 hf]ufpg 89hf]lgo6q0f sfoqmd ; ~rfng ul/g5
- ; fdbfos jg pkef0m ; dx?nf0{lgodg / lgo6q0f ub]jg ; Af0f / lasf; ug]gllt cj ndag ul/g]5 .
- ; fj h]lgs tyf jg lf0 leqsf vfnl hldgdf a[ff/f]k]0f ub]nlug]5 .
- jftfj/0f ; Af0f ; Dj Gwdf lj Bfno :t/ ; Dd ; r]gf dhs sfo\$0 ; #fng ul/g]5 .
- gu/kflnsf ; a}j 8fx? ; d]g]u/L hn]fo'kl/j t6 ; Dj GwL :yfglo cgshg sfo{of]hg] - nfk\_ th0f u/L kyldstfsf ; fy sfof]og ul/g5
- gu/ lf0 leq Ps j 8f Ps pBfg sfoqmdnf0{qmdz nfu"ub]nlug]5 .
- ; 8s lsgf/sf vfnl hldgdf j 8f tyf 6fh, j l:tsf]; xeflutdf j [ff/f]k]0f ub]nlug]5 .



- gllh 3/ tyf lfqdf pBfg lgdf0f{ug{kf]; fxg ug{3/ gS; f kf; ubf{x/3 3/df sDtldf @ j 6f lj?jf /f]g] 3/wglnf0{gS; f kf; ubf{!) kltzt 5b lbg] gllt ln0g5 / ; f] sfonf0{qmdzMclgj fo{ub}nlug5 .
- hyfetal cgoqlt ?kdf e0/x3f] 9Ef vfgl / lufl afnjf pIvvgghf0{ sfo{f3l gu/kflnsfn] kf/lDes jftfj/0flo dNof3g ul/ 73sf dfknt pIvvg sfonf0{Aaal:yt ul/g]5 .
- jg kbjf/, jghun / a[ff/flkg ; DaGwl lazif sfonf]hg lgdf0f u/l nfu'ul/g]5 .
- jg, hEn, jGohGt; r/fr?El, hn pkofu, jftfj/0f, kofj/0f tyf h]j s lj lj wtf ; DaGwl :yfglo gllt, sfgg, dfkb08, of]hg, sfof]j og / lgodg ul/g5 .
- ; fdbfos, ufdl0f tyf zx/L, wld3, sjlnotl jgsf]; Af0f, ; Dj 4g, pkofu / lgodg ul/g5 .
- gbl lsgf/, gbl psf;, gx/ lsgf/ tyf ; 8s lsgf/df / ; fj k]lgs vfnl hluuf, kvfv jf kv]f lfqdf j [ff/flk0f, ; Def/, pkofu / Joj :yfkg ug]gllt cj nDag ul/g5 .
- g; /l :yfkf, la?jf pIkfbg, lj t/0f, /flk0f / kj 4g sfonmddf ; /f3f/jfnf lgsfosf] ; d]jo / ; xof]udf plrt Joj :yfkg ul/g5 .
- cfo cfhgdf cfwf/t h8lablsf]; Af0f / k4g ul/g5 .
- :jR5 tyf :j:y jftfj/0f / hnfwf/ tyf jGohGt3f]; Af0f Joj :yfkg ; DaGwl gllt, sfgg, sfonm th0f, sfof]j og / lgodg ul/g5 .
- jftfj/0flo hflvd Gog]s/0f / Gog sf]gdvl tyf jftfj/0fd] lj sf; cj nDag ul/g5 .

### @ l]kb Joj :yfkg

- gu/ lfqdf xg]lj kb, dxdf/L ; fy}; 36nf0{Joj :yfkg ug{gu/ :t/lo lj kb Joj :yfkg ; ldt u7g e0{ ; s3f]; Gbedf cfudl cf-j=df j8f :t/lo lj kb\Joj :yfkg ; ldt u7g ul/g5 eg]gu/kflnsf sfonodf lj kb\Joj :yfkg zfvf :yfkf u/l :yfglo cfktsfnlg s]b]; -rfng ug{kj fvf/sf]tof/L u/l]5 .
- k3fkshGo hflvdnf0{Gog]s/0f ug{l] kb\kj}{tof/L of]hg jf :yfglo **lj kb hflvd Joj :yfkg of]hg th0f** u/l]5 .
- k]o3 j8f tyf j:tldf vlnf lfq klxrfg ul/g]5 / klxrfg e}s3f lfqsf]; Af0f ul/g5 .
- lj sf; sf of]hg tof/ ubf{lakb\Gog]s/0fsf klfdj lj zif Wofg lb0g]5 .
- gu/ :tl/o lj kb\Joj :yfkg ; DaGwl lj kb /fxt sf]f v8f ul/g]/ p4f/ sfo3f]nflu /fxt ; fdfull / hgziQm ; DaGwl cfjZos gllt th0f ul/g]5 ; fy}lakb\kl8tnf0{t]sfn /fxttyf p4f/ sfo3f nflu k]o3 j8fdf cfsl:ds vfh tyf p4f/ 6fhlgdf ul/g5 / pQm hg; lQmf0{l] kb p4f/ ; DaGwl tflnd lb0g5 .
- ejg lgdf0f ; lxtfnf0{s8f0sf ; fy nfu'ul/g]5 .
- lakb\kj}{tof/L tyf klt{sfo{of]hg agf0{sfof]j og ul/g]5 .

- lakb\kã{of/Lsf nflu ; dbfosf] lfdtf lasf; ; Da6wl lqmfnsnfksf nflu c6o ; /sf/L, u}; /sf/L ; 3 ; #yfsf]/rgfTds ; xofu klf{tLsf nflu kxn ul/g]5 .
- lakb\hfi\vd Gols/Of ; Da6wl sfo{of]hgf agf0{nfu' ul/g]5 .
- lj kb\k} {tof/L tyf kltsfo{of]hgf, vf]h tyf p4f/, /fxt ; fdul]sf]k} {e08f/Of, lj t/Of / ; dgj osf]sfo{nf0{kfyldstfsf ; fy cuf]8 a9f0g5 .
- kfs[ts lj kbsf]kl/Des vf]h tyf p4f/sf nflu df]hbf cj:yfdf /x\$]gu/ kx/Lnf0{kl/rfngsf]nflu ; f] ; fwg / klj lwoQmagf0{tof/L cj:yfdf /flvg5 .

### #= krf] d]f tyf 9n Joj:yfkg

- ægu/jf;Lsf]Pp6}/x/, :jR5, ;kn, x/fe/f / ; d4 wgu9ldf0{gu/A sf]gf/f ; lxt krf]/d]fnf0{Joj:yfkg sf nflu Nof08lknM8 ; f06sf] vf]hl u/L krf]/d]fsf] plrt Aoa:yfkg ug]gllt cj nDag ul/g5 .
- hyfeflj krf]/ krf]Ng]sfo{nf0{lg?T; flxt u/L gu/lf]sf] ; a}:yfgdf ; /; knf0{cleofg ; #fng ul/g]5 krf]/ Joj:yfkgdf c; xofu ug]nf0{sfggl sf/jfxlsf] nflu cfjZos k\$]f cj nDj g ul/g]5 .
- ahf/ lf]e/L /x\$] ; 8s tyf ; fa]lgs cltqmd0fnf0{Wbfgdf /vL v]Nnf ; 8s, ; knf zx/ -Open Road Clean Market\_ sf]cawf/Offnf0{qmdzM sfo{f]ogdf Nof0g5 . ; fy} /fhdfu\$]bfofFafofFklxnf]r/Ofdf \*@ lkn6 vfnl ul/g5 / bf]r/Ofdf !)\* lkn6 vfnl u/f0g5 . gu/kflnsfn]ejg lgdf]f cgd]l lb]f !)\* lkn6 kl5 yk # lkn6 5f8] dfq cgd]l lbg]gllt ln0g5 .
- gu/df Joj:yt 9n lgsf; sf nflu of]hgf th]f ug]{cfjZos c]Wbog u/fpg kxn ul/g]5 .
- jftfj/Of k]l]fOf xg glbg gu/kflnsf leq dfkb08 lj kl/tsf knfli6ssf] lj lqm lj t/Of, kof]udf /f\$ nufpg]gllt ln0g]5 . kyd r/Ofdf j8f g=!) lf]nf0{knfl:6s dSt j8f 3f]f]off ul/ s8f0sf ; fy sfo{f]ogdf Nofpg]gllt cj nDag ul/g5 .
- ; /f\$]jfnf lgsfosf] ; xof]udf Nof08lkmn ; f08 ; Dj6wl yk c]Wbog u/f0{ krf]/ Jo:yfkgf]bluf]k]6w ldnf0]5 ; f]sf nflu l5d\$]L gu/kflnsf; # klg ; dgj o ul/g5 .
- af6f]3f6f] tyf ; fj]lgs :yfgdf kz' r]kfofx? afw\$]j f 5f8]sfo{nf0{lg?T; flxt / bl08t ul/g]5 ; fy}lj leGf ; 3 ; #yfx?; E ; /; knf0{Joj:yfkgdf ; xsfo{ul/g5
- ahf/nf0{ ; Gb/ / ; knf /fVg ahf/ lf]leqsf] 9n lgsf; sf] sfo{nf0{Aoa:ylt ?kn] ; #rfng ul/g]5 .
- pke]lo a:tx?sf]laqm lat/Of sfo\$]nflu lgoldt cgludg ul/g]5 / cvfB tyf Dofb gf3\$]f vfBa:t\$]laqm lat/Of sfo{aGb ul/g]5 .
- gu/lf]df lgdf]f xg]hg; s}k\$]f/sf ; fj]lgs Pj+gllh ; Argf e\$Dk kl]t/flw xg]u/L dfq agf0]agfpg cgd]l lb0g5 .



In0g\$ . a[0 l]sf; nf0{dlbgh/ u/L **JOB ROTATION, JOB ENLARGEMENT** h:tf  
sd{f/L lfdtf l]sf; sf sfo[md ; #fng u/lg]5 .

➤ s/f/ ; jf4f/f Joj :yfkq u/lPsf hgztim]dhet ?kdf cu|tmdf a;l sfo{ul//x\$}xbfF  
ut jif{blv lg/Gt/ sfd ub{cfPsf tyf ; jf s/f/df sd{f/L 5gf tyf l; kmf/z  
; ldtstf]l; kmf/z cg; f/ ; jf s/f/df lgoQm dfhbf ; jf s/f/df /x\$}hgztimf0{csf]  
Joj :yf geP ; Ddsf nflu lg/Gt/tf lb0g\$ .

➤ gu/kflnsfdf cfof]hgf sfo[md 5gf\$sf sfo{Pj+c6o :Yffglo :jzf;gsf lf]df sfo{  
ug[kg] 6fh l]sf; ; ldtx?sf]u7g tyf ; dgjo / ; xhls/0f ug[kg]sfo{cBfkl /x\$fn]  
xfn sfo{t % j6}; fdlhs kl/rfnsx?sf] ; jf ; ljwfnf0{sfod /flv ; jf s/f/nf0{  
lg/Gt/tf lb0g\$ / lghx?nf0{cfj Zostfg; f/ s[bl]j f j8f sfof]ox?sf]kzf; lgs sfddf  
; d] kl/rfng ul/g\$ .

➤ gu/kflnsfsf] kzf; lgs s[bl] j8f g+!) l:yt cf^g} :jfldTj df /x\$} hluufdf dVo  
kzf; slo ejg lgdf] sfo{nf0{lg/Gt/tf lb0g\$ . ; a}j8fx?df cf-cf^g}ejgaf6 ; jf  
; ~rfng ug[sfo\$]yfngl ul/g\$ . cfufdl cf-j=df j8f g+!! sf]ejg lgdf] sfo{f]  
yfngl ul/g\$ .

➤ bl]gs kzf; gnf0{I56f] 5l/tf] agfpg ljB'tlo k[fnl nfu' ul/g\$ . gu/kflnsfsf]  
cf^g}j ; f06dfkm\gu/sf] ; Dk0f{ ; 'rgf ; fj h]lgs ug[sfo{kl/De e0; s\$}x\$ ; fj  
sfo{nf0{lg/Gt/tf lb0g\$ .

➤ **ahgtf ; u hgtfsf] ; /sf/, I56f] 5l/tf] / ; j{he ; jkkt ug] gful/ssf]  
clwsf/Acjwf/0f cg; f/ x/\$ dlxgf sldtdf Ps j8f sfof]osf]cgudg ul/g\$ . gu/  
k[va]f6 :ynut ?kdf hfgkl]lgwl-gu/af; l e[3f6 sfo[md u/L ug; f] ; G] sfo{nf0{  
lg/Gt/tf lb0g\$ .**

➤ ;zf;gsf cfwf/et klfx? pQ/bfloTj, hjfknbl]xtf, kf/blz{f, hg; xeflutfnf0{  
k[4g ub]; jfu]lx?nf0{; zf;gsf]cge]t lbnf0g\$ .

➤ k]o\$ j8fdf ug; f] k]6sfsf]Joj :yf ul/g\$ . h; df /fd] sfd u/\$} gu/\$}nf0{x]L  
/fd]sfd ug]nf0{cem/fdf]ug{kf]; fxg :j ?k k/:s[sf]Joj :yf ul/g\$ .

➤ gu/kflnsfsf] ; jf kjfx tyf sfd sf/jfxlsf ; DaGwdf lgoldt ?kdf ; fj h]lgs ; gj f0{  
ul/g\$ / j8fdf klj j8f :t/lo ; fj h]lgs ; gj f0{ul/g\$ .

➤ lgjfrt kbflwsf/L / sd{f/Lx?nf0{ sDk6/ ; DjGwl tflnd lb0g] glit candag  
ul/g\$ .

➤ sd{f/Lnf0{ pTk]/t ug{ sd{f/Lsf] off]otf lfdtf / lj1tfsf cfwf/df lhDd]f/L  
pkoQm JolQmf0{ pkoQm :yfg -Right Man in the Right Place\_ eG] l; 4ft  
kl/kfng ul/g]5 .

➤ sd{f/L / hgkl]tlglwn]cj nD]jg ug[cf]r/ ; lxtf s8f0sf ; fy kfngf ul/g\$ .

➤ k]o\$ j8f tyf gu/ sfo{kflnsfsf]sfof]od}l8h6n gful/s j8fkq /fVg]Joj :yf ldnf0g]  
5 . klxnf]r/0fdf k]o\$ j8fdf ; fj h]lgs ; 'rgf kf6l /flvg\$ . ; jf kjfxsf ; Gbe]df kkt

xg cfPsf ; emfj ; Nnfx Pj +ugf; f]/ ph/lst]; gj f0{tIsfn}ugI u/L cfj Zos Joj :yf ldnf0g5 .

- sfo{; Dkfbgsf cfwf/df b08 / k'/isf/sf]JoJ :yf ul/g5 . k]o\$ j if{gu/kflnsf 3f]f0ff ldlit c; fh @ ut]sfof{hosf]Ps hgf sd{f/Lnf0{p]s[6 sd{f/lst]?kdf k':st ul/g5 ; f]sf nflu sfof] lw tof/ u/L sfo{kflnsfsf ; b:ox? ; lDdlnt sd{f/L dNofs;g ; ldlit u7g u/L sfof]j ogdf Nof0g5 .
- cfufdl \$ j if{df ; a}j 8fdf E-Governance sf]cj wf/0ff cg?k sfo{; #fng ugI u/L l8lh6n klj lwsf]lj sf; ubInlug5 / sfuh /lxt ; j]f kj fxnf0{Jofj xfl/s ?kdf qmdzM kof]udf Nof0g5 .
- hgtfn]dfu ugI sfgg adf]hdsf hg ; 5}; #gf pknAw u/fpgsf nflu Ps ; e6q lgdf0f u/L hgtfsf]; #gfsf]xssf]; Ddfg ul/g5 .
- lj sf; lgdf0f / ; zf; g sfod ugI sfof] ; xof]u k'ofpg]p2]on]gu/ leq vf]h tyf lj sf; kqsf]/tf ugI kqsf/nf0{f flif\$ ?kdf k':st ul/g]glit cj nDj g ul/g5 .
- klj lwd]l gu/ lgdf0f ugI cleofgsf nflu gdfgsf] ?kdf rfn" cf-j=df gu/kflnsfsf k]o\$ j 8fdf l8lh6n ; #gf kf6l lgdf0f{/ ; #fng sfo{kf/De ul/g5 .
- :yfglo / ; /sf/ ; #fng Pq, @)&\$ df Joj :yf eP adf]hd cj sf; sf]fdf x/\$ j if{/sd lj lgof]hg u/L sd{f/L sNof0sf]f]sf] ; #fng sfo{kflnsfaf6 :jLst lj lgofdfj nl af6 ul/g5 .
- gu/kflnsfsf] cfkn] kof]gdf lj Zj sf lale6g zx/=sfp66lx?; E ldt]l -Friendship\_ ; Da6w lj sf; ugI glit cj nDj g ul/g5 .
- gu/:tl/o cgludg ; ldlit u7g u/L gu/kflnsf lfh leqsf ; Dkof{ultlj lwx?sf]cgludg sfof0{JoJl:yt ul/g]5 .
- gu/kflnsfsf sd{f/lst]lxtnf0{Wbfgdf /flv sd{f/Ln]df] ; s ?kdf lglZrt /sd hDdf u/L ; ~rfng xg] u/L Ps sd{f/L sNof0f sf]f :yfkf ul/g5 / ; f]sf]f]sf] ; ~rfng sfof] lw dfkn ul/g5 .
- lgj fl{rt kbflwsf/Lnf0{sfof] lw lgdf0f u/L of]ubfgdf cfwf/t lj df sfoqmd qmdzM nfu' ubInlug5 .
- gu/kflnsfsf]sfof{hosf]j :tut cfj Zostfsf]cfwf/df s]b| ; /sf/af6 :jLst b/j Gblnf0{ cfwf/ dflg cfj Zos ; fu7lgs ; Argf / hgziQmsf]olsq ug{ ; u7g tyf Joj :yfk ; e]f0f -Organisation & Management Survey \_ u/f0g5 .
- x/\$ j 8fdf oj f k]kn0n 8]ssf] :yfkf u/] ?rl, cfj Zostf / lfdtf cg' f/ oj fx?nf0{ cledVls/0f tflnd kbf]g u/L s]f dhb/, l; sdl{ 8sdl{ lj B't k]lj lws, knDa/ h:tf k]lj lws 1fg ; lk oQm hgziQm tof/ ugI.

**@ ; fj hlgv v/lb tyf ; DklQ Joj:yfkg**

- gu/kflnsfsf]nflu ; fj hlgv v/lb tyf cGo aGbfā: tIsf ; fdfg ; DaGwl lj ifosf] ; Dkfbg ; 3lo, kþz / gu/kflnsfsf]dfhbf sfggsf]kl/wl leq /x] ; Dkfbg ul/gf .
- gu/kflnsfleqsf] ; fj hlgv tyf ; /sf/L ; DklQ, ; fdbflos ; DklQ, ejg, ; 8s, k; n, Joj ; fo, káf/f/, pBfu, vfgl tyf vglh, jgsf]lj j /of ; lxtsf]cBfj lws clen\nf0{ Joj:yt ul/gf .
- gu/kflnsfsf]:j fldlj df /x]sf] ; DklQsf]cBfj lws clen\ /flvgf .
- gu/kflnsf:yt ; /sf/L ; DklQsf] ; Af0f, ; Da4g / Psls[ cBfj lws lj j /of /flvgf .

**#= :yfglo tx, kþz / ; 3; Efsf] ; DjGw / ; dGjo tyf j8f; Efsf] ; dGjo**

- ; 3 tyf kþz txd ; ljwfg tyf sfgg adf]hdsf] ; xeflutf tyf kl|t|glw]sf]Joj:yf ldnf0gf .
- lhNnf ; dGjo ; ldl, j8f tx; Efsf] ; Dks{ ; dGjo, kqrf/, ; ef, ; df/fx, lzi6frf/ nufotfsf lj ifodf Joj:yt sf0lj lw ckgf0gf .

**\$= a]s Joj:yfkg**

- gu/ ; ef / gu/ sf0kflnsfn]lgdf0f u/]sf]sfggsf]kl/lw leq /x] x/] ; efsf]a]s Joj:yfkg Joj:yt ?kdf ul/gf .
- sf0kflnsfsf]lg0f0x?sf]lj Blto df]bdaf6 clen\ls/of tyf k\$zgf ul/gf .
- sf0kflnsfsf lj leG ; ldl, pk; ldl, sf0hnsf]a]s Joj:yfkgnf0{r:t b?:t / Joj:yt ul/gf .
- a]ssf]dNo, df0otf tyf j|otf ; d]nf0{dNb gh/ ub]a]snf0{cgzfl; t / dof0ot agf0gf .

**%= ahf/ cgudg, u0f:t/, gkftf, vfB ; ]lf / pkeQmf lxt ; Af0f**

- :yfglo Jofkf/, j fl0fHo, j :t]sf]dfu, cfkl't{Joa:yfkg tyf lgoldt cgudg ul/gf .
- ahf/ tyf xf6 ahf/nf0{Joj:yfkg ul/gf .
- pkeQmf clwsf/ tyf lxt ; DaGwl glt, sfgg, dfkb08 lgdf0f / ; ]sf]Joj:yt sf0f]og / lgodg / lgodg ul/gf . sfnfahf/Lnf0{k0f?kdf lgoGq0f ul/gf .
- :yfglo j :tx;sf]pTkfbg, cfkl't{tyf lgsf; l kl]k0f, dNo lgwf0f lgoldt cgudg ul/gf .
- :yfglo Jofkf/ / j fl0fHo ; DaGwl kj f0f/ lgdf0f sf0hf0{kfyldstfdf /fv] sf0{cl3 a9fpg]glit cjndag ul/gf .
- :yfglo j :t' / ; ]f Jofkf/sf]dNo tyf u0f:t/sf]cgudg / lgodg ul/gf .
- pkeQmf ; r]gf, nllft pkeQmfsf]nut Joj:yfkg / :yfglo j :t' tyf ; ]fsf] u0f:t/ k/Llf0f sf0hf0{cl3 a9f0gf .
- vfgkfgl, vfB kbfy]sf]u0f:t/ lgoGq0f, :yfglo Jofkf/ kj cG ; xhls/of / :yfglo af]As ; DklQsf] ; Af0f, kj cG / clen\ff]g ul/gf .

**^= cfGtl/s n]fk/Llf0f**

- cfGtl/s n]fk/Llf0f Joj:yf u/L sf0f]odf cfGtl/s n]fk/Llf0f zfvf af6 sf0{Dkfbg ul/gf .

- ; flj s uf=]j =; =sf]n]yfk/Llfofaf6 bl]vPsf j]h'sf]nut lj j /of tof/ u/L a]h'c; h pk/ ul/g\$ . ; f]sf]cleny Joj :yfk g ul/g\$ .
- cl6td n]yfk/Llfof sfof ; xof]u, ; dg]o / ; xhls/of ul/g\$ .
- n]yfkfng ; Dj Gwl lfdtf lj sf; tyf tfnldsf]Joj :yf ul/g\$ .
- cfly\$ ; zf; gsf nflu cfufdl cfly\$ j ifof cf6tl/s n]yfk/Llfs lgoQm u/L cf6tl/s n]yfk/Llfof ug]Joj :Yff ldnf0g\$ / a]h'hf0{; dod}kn5f6 ug]Joj :yf ldnf0g\$ .

**&= ljbf, pT; j, pbl{ hfqf, kj {pkfwl, lj elfof**

- :yfglo rf8kj { ; fj h]lgs lj bf, pT; j, hfqf, pbl{cf]bsf] :yfglo cfj Zostf cg?k plrt Joj :yfk g ul/g\$ .
- pkfwl tyf lj elfof ; Dj Gwl l; knfl/z, clen]y Joj l:yt ?kdf /flvg\$ / lj t/of sfohf0{kf/bzl{agf0g\$ .

**r= sfgg tyf Gof**

**@= gu/ kx/L M**

- rfn' cf=j =sf]glltut Joj :yf / c:yfol b/a6bl l; hg eP cg?kf klqmf k/f u/L gu/ kx/L ; j]f s/f/df lgoQm ul/; s\$]f]; Gbedf g]kfnf]; lawfgsf]wf/f @^ sf]clwgdf /xl gu/ kx/L P6 lgod agf0{gu/ kx/L ; j]fnf0{Joj l:yt ul/g\$ .
- :yfglo tx ; ~rfng sfo]jwl cg?k gu/sf]zfl6t ; /lff / hg; j]fsf]sfdnf0{Joj l:yt ug{gu/ kx/L u7g klqmf cuf8l a9f0g]5 .
- ; 3lo tyf kbz sfg6sf]clwgdf /xl gu/ kx/Lsf]; ~rfng tyf Joj :yfk g gllt, sfgg, dfkb08, sfof]j og / lgodg ul/g\$ .
- gu/ kx/Ldfknf b]xfosf sfo{; Dkfbg ul/g\$ .
  - gllt, sfgg, dfkb08, lgof6x? sfof]j og ; DaGwl sfo{
  - ; fj h]lgs efl]t ; Argf / ; DklQsf]; Af0f ; DaGwl sfo{
  - gu/kflnsfdf xg]; ef ; df/fx, k/Dk/fut hfqf, rf8kj \$]Joj :yfk g ; DaGwl sfo{
  - :yfglo ahf/ tyf kflsE :ynsf]Joj :yfk gdf ; xof]u ; DaGwl sfo{
  - sfo{kflnsfn]tf\$]adfl]hndsf gllt, of]hgf, sfo6md sfof]j og ; DaGwl sfo{
  - gu/ a:tl ; /; knf0{ ; DaGwl dfkb08sf] sfof]j og / s; / pk/ 5fglj g / cg; Gwfg ; DaGwl sfo{
  - :yfglo Goflos ; ldltn]u/\$f cfbz, kn]nf sfof]j og ; DaGwl sfo{
  - sfof]o kl;/ /; ; Dkbf, ; fj h]lgs, P]hfgl, klt{h]luf, ; fj h]lgs ejg tyf efl]ts k]f]f/sf]; Af0f / ; /lff ; DaGwl sfo{
  - lj kb\Joj :yfk g ; DaGwl sfo{
  - ck/fw /f\$yfd tyf cg; Gwfg ; DaGwl sfo{
  - kn6kfy tyf xf6 ahf/-ub/L\_ sf]; /lff Pj +cGo Joj :yfk g ; DaGwl sfo{
  - efl]ts ; Argf lgdf6f sfo\$]f] /yby, gS; fkf; gu/L ejg÷; Argf lgdf6f u/\$f] xsdf ; f\$]lgo6qof tyf ; f'gf ; sng / klt]j6 hfgsf/L ; DaGwl sfo{
  - bl]gs ultlj lwsf]lgoldt klt]j6g ; DaGwl sfo{
  - snf ahf/L tyf uof:t/ lgodqof ; DaGwl tfl]sPsf sfo{

**@= Gof, sfgg tyf dfqj clwsf/ kj46**

- c; xfo / cfofodf k/šfx?nf0{lgzNs sfggl k/fdzšf nflu cfj Zos Joj :yf ldnf0g5 .
- sfgg ljkl/t :ykgf ePsf pBfu, sns/vfgf, kfs[ts ; fšf] cglrt tj/n] bfxg ugšf0{sfggsf]bfo/fdf Nof0g5 .
- ljjfb ;fwfg / d]hldnfksf nflu s[|b| / ;a}j8fx?df nflu d]hldnfk s[|b| :ykgf, ;-rfng / lfdtf ljsf; ul/g]5 .
- zflgt ;/lff ; b0 / k0fj sf/l jgfpq ;/lff lgsfox?sf]kj fvf/ lgdf0f0f cfj Zos ; xofu ul/g]5 .
- ;lawfgdf pln]vt ; a}; a]wflgs Aoa:yfx?, kbž sfgg / :yfglo tx ;-rfngsf nflu agšf sfgg tyf sfo[awlx? dftxt /lx sfof]og ul/g]5 .
- rfn'gu/ ; efa6}Gofols ; ldt -sfof]lw ; DaGwL P0, @)&% hf/L ul/g5 .
- Goflos ; ldt[sf] ; lrjfn, Joj:yfkg u/L Gof, sfgg, dfgj clwsf/ kj40 tyf d]hldnfk / dWb:ytf, lg0f0 tyf km]nf sfof]ognf0{Jofj xfl/s ?kdf sfof]ogdf Nof0g5 .
- Gof tyf sfggl /fhosf]kl/kfngf ub]dfgj clwsf/sf] ; Af0f tyf kj40 u/L JolQm / ; dbfoalr d]hldnfk / dWb:ytf]sfof]0{Jofj xfl/s ?kdf sfof]ogsf]z?jft ul/g5 .
- Goflos lg0f0 tyf km]nf sfof]ogsf]nflu Gofols Ohnf; nufotsf eflts ; Argf lgdf0f, ; :yfut lfdtf ljsf; / ; fu7lgs ; Argf lgdf0f]sfof]yfnl ul/g5 .
- Gofols Ohnf; :ykgf ul/g5 .

### #= ljwfog

- sfof]nsf tyf ; efd kž ug[kg]lj leG P0, lgod, lgb]zsf Pj +sfof]lw nufotsf sfggsf]d:0f0f tof/L ubf{; /fšf/jfnf ; u /fo ; emj tyf ; Nnfx ln0{clgt0f tof/L ul/g5 .
- glt, sfggsf]kdf0fls kltsf]; Af0f, kšfzg / clen]nf0{Jojl:yt ul/g5 .

### 5= ljlQo lfqx?

#### !:/fhZj kl/rfng

- k]ltzn s/ k0ffnl cjndag ul/g]5 . ;šf nflu s/ ; DaGwL hgr]gfdhs sfof]ndx? ;-rfng ug]gllt cjndag ul/g5 .
- ; a}s/bftfx? ; j tMknt{?kdf s/sf]bfo/f leq cfpg]u/L s/sf gof+lfqx? klxrfg ub]s/sf b/df Jofks G0gls/0f u/L sfof]ogdf Nofpg]gllt cjndag ul/g5 .
- s/ kžf; gnf0{; /n, ; jn / kf/bzl{agf0g]5 . ; a}lsl; dsf cfo / Joj ; fonf0{ s/sf]bfo/fdf Nof0g]5 .
- s/bftfsf]clen]y cBfj lws ul/g5 . gu/kflnsfn]kjfx ug]; jfnf0{s/ tyf zNs ; u cfj 4 u/lg5 .
- cftl/s cfo j [4 ug]0fgllt cjndjg ul/g5 .
- /fhZj k/fdz{; ldt[sf]; emj sf cfwf/df s/, b:t/, zNs, ef8f lgwf0f ul/g5 .
- tfl]sPsf]; dodf a9L s/ j emfpg]s/bftfnf0{; Ddfg ul/g]5 .



- s/bftf lzlf dfknt gu/jf; lnf0{s/ ltg{clek/t ul/g]5 .
- Plsst ; DkQl s/ -IPT\_k0fnldf hfg]gllt cjndjg ul/g]5 .
- s/sf gof+; efjgf klxrfgsf nflu clbrog ul/g]5 .
- 3/ axfn s/ lgoldt ?kdf aemfpg kll; fxg ul/g]5 / lgoldt ?kdf cgludg ul/g]5 .

### @-ljlo Joj:yfkg tyf ; zf;g M

- ljQlo cgzf; g sfod ug{z6o k7sl gllt nfu"ul/g].
- s/sf]b/df j [4 ebf s/sf]bfo/f lj :t/ ug]gllt ln0g]5 ; f]cg?k Plsst ; DkQl s/ nuf0g]5 .
- :yfglo txn]sfgg cg; f/ kllt ug]kg]s/, b:t/, ; ]fzNsnf0{; dofgsh j ]flgs Jojxfi/xs, gful/sd] tyf kf/bzl{agf0{gu/sf]; du|cflgtl/s cfodf j [4 ul/g] gllt cjndag ul/g]5 .
- cfly\$ kf/blz{fsf nflu gu/kflnsfdf ePsf x/\$ cfly\$ sf/f]f/x?nf0{j } ; f06 dfknt lgoldt ?kdf ; fj h]lgs ul/g]5 .
- gu/kflnsfaf6 ul/g] ; Dk0f{ 7]sf k6&fx? E-Biding dfknt ul/g] gllt cjndag ul/g]5 .

### h-jljw

- gu/kflnsfsf] s; fxf kx/L rf\$lnf0{xfn; dd uf]hahf/ Onsf kx/L sfoffosf] sfo{f]df /flvPsf]df pQm rf\$lnf0{Onsf kx/L sfoffo wgu9lsf]sfo{f] leq kfg{ ; Dal6wt ; /f\$]f/jnf lgsfodf kxn ul/g]5 .
- s]b| tyf j 8fx?sf] sfdnf0{Jojl:yt ug{rfn' cf-j=df c:yfol b/j 6bl ; hgf u/L cfjZostf cg; f/ hgzlQm egf{ul/Psf] xbf cfufdl cf-j=df cfjZostf cg; f/ pNnl]vt c:yfol b/j 6blsf] ; ldf leq /xl :yfglo ; /sf/ ; ~rfng P] , @)&\$ tyf k]nt sfggsf]kl/lwleq /x] ; ]f s/f/df ln0{Joj:yfkg ug]gllt cjndag ul/g]5 .
- gu/kflnsfsf lj?4df ljle6g lf]af6 cbfntdf ph/L kg{Sg] ; Defjgf tyf 6ofls sfoff0{Jojl:yt ug{/ sfg]l k/fdz\$ nflu s/f/df Ps hgf sfg]l ; Nnfxsf/sf] lgolQm ul/g]5 .
- **gu/jf; lsf ugf; fx? ; Gg]l**; 4f6tnf0{candag u/lg]5 . h; sf nflu k]o\$ j 8fnf0{ ; do / ldlit lgwf{0f u/L gu/ k]v, gu/ pkk]v / k]v kzf; slo clwst ; xlt j 8f sfoffodf uP/ hgtfsf ; d:of / ugf; x? ; Gg]glltnf0{lg/Gt/tf lb0g]5 .
- gu/kflnsf lf] leq ePsf bfx ; #sf/ :ynx?sf]:t/fl]gtl / lj sf; ub]nfg]gllt candag u/lg]. h; sf nflu :yfglo, gu/jf;l / gllh lf]sf]; xsfo] bfx ; #sf/ 3f6 lgdf] / Joj:yfkg ub]nlug]5 .
- :yfglo tyf /fli6o bl]gs klqsf, /]8of] 6]llehgsf ; jfbbftf tyf kqsf/x?nf0{ gu/ lf] d]/x] sfd ug]Joj:yf ldnfpgsf nflu ; Dal6wt lgsfo ; # ; d]j o u/lg]5 . g]kn ; /sf/sf] :jld]df /x\$] ; /sf/L ; #f/ df]bdx?sf ; jfbbftfx? gu/kflnsf lf] d]/x] sfd ug]Jftfj/0f ldnfpg cfaZos sbd rflng]5 .

- gu/kflnsfsf]lj sf; lgdff sfo\$]; xhtfsf]nflu Pp6f u\$, sfoffnosf]sfdnf0{  
Jojl:yt ug{Pp6f hlk tyf !\$ j6}j8f sfoffox?sf nflu df6/ ;f0sn vl/b  
ul/g5 .
- **GIS / l8lh6n xfp; gDa/LÉ k0ffnl**nf0{qmdzM sfoffj ogdf Nofpg]gllt cjndag  
ul/g5 .
- wgu9ldf0{gu/kflnsfsf]cf^g}**PK;** alg; s\$]xBf gu/kflnsfn]; #fng ug[I]lj w  
ultlj lwx? lgoldt ?kdf ; fj hlgS ug[I]glltnf0{lq/tt/ff lb0g5 .
- gu/ lfd ePsf lj Bt kfhx?nf0{gDa/LÉ ug[sfo\$]yfngl u/lq]5 . ; fy}gu/lfd  
leq lj Bt kfhdf s]nnf0{g6, Nof08 nf06nf0{s/sf]bfo/f leq Nof06]5 .

**k|ttstf{**

kmhs'df/L >]7

pk-kdV

wgu9ldf0{gu/kflnsf

ldlt M@)&% c; f/ !) ut]cf0{af/