



धनगढीमाई नगरपालिका  
नगर कार्यपालिकाको कार्यालय  
धनगढी, सिरहा  
२ नं. प्रदेश, नेपाल

फोन नं. : ०३३-५४५२३८  
Email: dhangadhimai@gmail

प.स. : २०७५/७६  
च.नं. : १०६०९

मिति : २०७६/०२/१६

श्री प्रमुखज्यू,  
युनिसेफ फिल्डकार्यालय,  
जनकपुरधाम, धनुषा

बिषय : “सबैका लागि सरसफाइ र खानेपानी कार्यक्रम (ASWA-II) को आर्थिक प्रतिवेदन तथा बजेट माग सम्बन्धमा ।

युनिसेफ नेपाल र यस नगरपालिका बीच भएको सम्झौता अनुसार “सबैका लागि सरसफाइ र खानेपानीमा तीव्रता कार्यक्रम”(Accelerating Sanitation and Water for All- ASWA-II) सञ्चालन गर्नको लागि प्राप्त पेशकी रु ६५५०००।०० मध्ये रु. ४०५०००।०० खर्च भई रु. २५००००।०० बाँकी रहेको व्यहोरा जानकारी गराउँदै, आगामी अवधिको लागि रु. ९८५८००।०० प्रस्ताव गरि पठाईएको छ । बाँकी रकमको चेक यथा शिघ्र पठाईने छ, चेक प्राप्त भए पश्चात नियमानुसार पेशकी फर्स्योट गरिदिनहुन अनुरोध गरिन्छ ।

गजेन्द्रनाथ शर्मा  
प्रमुख प्रशासकीय अधिकृत  
(उप-सचिव)

सम्वलन कागजातहरु:

- १) FACE Form
- २) Statement of Expenditures
- ३) आगामी कार्यक्रमको बजेट प्रस्ताव

गजेन्द्र नाथ शर्मा  
प्रमुख प्रशासकीय अधिकृत  
(उप-सचिव)

## Funding Authorization and Certificate of Expenditures

UN Agency: UNICEF

Date:

30-May-18Country: Nepal

Programme Code &amp; Title:

WASH Support

Project Code &amp; Title:

Accelerating Sanitation and Water for All (ASWA-II)

Responsible Officer(s):

Gajendra Nath Sharma

Implementing Partner:

DhangadiMai Municipality, Siraha

Currency:

NRs

## REPORTING

## REQUESTS / AUTHORIZATIONS

Activity Description from AWP with Duration	Coding for UNICEF, UNDP, UNFPA and WFP	Authorized Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorized Amount	Outstanding Authorized Amount
		DD/MM/YY	DD/MM/YY	DD/MM/YY		April 2019-June 2019	DD/MM/YY	
		A	B	C	D = A - C	E	F	G = D + F
<b>Output 5.2</b> Improved sanitation and hygiene behaviors of community and sector stakeholders have enhanced capacity to provide access to safe and sustainable sanitation and hygiene facilities at households and institutions	5.2	655,000	405,000.00			985,800.00		
<b>Total</b>						985,800.00		

## CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

☒ The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.

☐ The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be

Date Submitted:

30-May-18

Name &amp; Signature:

Gajendra Nath Sharma

Title:

Chief Administrative Officer

## NOTES:

\* Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

## FOR AGENCY USE ONLY:

FOR ALL AGENCIES	
Approved by:	
Name:	_____
Title:	_____
Date:	_____

## FOR UNICEF USE ONLY:

Account Charges	Liquidation Information
Cash Transfer Reference:	DCT Reference:
CRQ ref. no., Voucher ref. no.	CRQ ref. no., Liquidation ref. no.
GL codes:	DCT Amount
Training 0	Less:
Travel 0	Liquidation
Meetings & Confer 0	Amount 0
Other Cash Transf 0	
Tot 0	Balance 0

## FOR UNFPA USE ONLY

New Funding Release	
Activity 1	0
Activity 2	0
Total	0





## Progress Summary of UNICEF supported WASH Activities

Dhangadhimai Municipality

Date : 30th of May 2019

Date : 30th of May 2019

S.N.	Activities	Total Budget Planned		Actual Expenditure		Total	Major outcome	Remarks
		UNICEF	Dhangadhi mai	UNICEF	Dhangadhi mai			
Output 5.2	Improved sanitation and hygiene behaviors of community and sector stakeholders have enhanced capacity to provide access to safe and sustainable sanitation and hygiene facilities at households and institutions							
Output 5.2.1	Support WASH CCs for ODF and sustainable use of toilets at household level incorporating gender, disability, DRR and CCA aspects to Palikas.							
Activity 5.2.1.1	Support for Monthly Review and Planning Meeting of Palika MWASHCC and Ward Ward WASHCC							
	Participant tea and Snacks (Palika WASHCC)	21,000.00		21,000.00		21000.00	Palika WASH CC planned for program intervention all 14 WARD	
	Participant tea and Snacks (Ward WASHCC) (21 participantsX14 wardsX 2 time meeting for Two months (84 meetings)	75,100.00		75,100.00		75100.00	All 14 W-WASH-CC planned for program intervention in community level	
	Total cost for Three months	96,100.00		96,100.00		96100.00		
Activity 5.2.1.2	Reward and special support to ultra poor families (Community latrine household latrine)							
	Support to ultra poor families for household toilet connstruction (Construction materials)	250,000.00		-	-	0.00		
	Total	250,000.00	-	-	-	-		
Activity 5.2.1.3	Behavior change campaign through triggering							
	Volunteer mobilization	252,000.00		252,000.00	-	252,000.00	#14 Volunteer appointed for campaign # 217 toilet has construct after mobilization of Trigger	
	Media mobilization	25,000.00		25,000.00	-	25,000.00	15 Triggers oriented form this budget	
	Total	277,000.00	-	277,000.00	-	277,000.00		
Activity 5.2.1.4	Joining monitoring by the assigned team at Pallika and WARD level							
	Monitoring by MWASHCC	6,400.00		6,400.00		6,400.00		
	Total	6,400.00	-	6,400.00	-	6,400.00		
Activity 5.2.1.5	Technical support							
	Cost for focal person (Communication and fuel)	9,000.00		9,000.00		9,000.00		
	Total	9,000.00	-	9,000.00	-	9,000.00		
Activity 5.2.4.2	Formation/reformation of ward WASH CCs and development of ward level plan of action							
	Participants tea and Snacks	6,000.00		6,000.00		6,000.00	#Reformed M-WASH-CC and 14 W-WASH -CC	
	Distribution of sanitation materials (Toilet brush	9,000.00		9,000.00		9,000.00		
	Stationery cost	1,500.00		1,500.00		1,500.00		
	Sub total of 1 ward	16,500.00		16,500.00		16,500.00		
	Total of output no. 5.2.1	655,000.00	-	405,000.00	-	405,000.00		

Name and Signature of Authorized Person:

Name : Gajendra Nath Sharma

गजेंद्र नाथ शर्मा  
प्रमुख प्रशासनिक अधिकारी  
(उप-सचिव)



Name of the program: Accelerating Sanitation and Water for All (ASWA-II)

Detail budget Plan for 2nd installment (April-June 2019)

Programme period : April-June 2019

Expected Result:

- # Formed/reformed 14 Ward WASHCCs and functional
- # Reviewed the programme and develop the programme for fiscal year 2076/2077
- # Advocacy/triggering through triggers for sanitation campaign
- # 1500 people enhanced skills on hand washing with soap.
- # 500 household toilet constructed and used.
- # Declared Palika/wards as ODF
- #1 Safe Water community declared



Name of the Palika: Dhangadhimai Municipality, Siraha District

UNICEF Working areas/wards: 1,2,3,,4,5,6,7,8,9,10,11,12,13,14 Wards

S.N.	Activities	Unit	Quantity	Month/ Days/ time	Unit Rate	Total Amount NPR	UNICEF Contribution	Palika Contribution	Remarks
Output 5.1	Increased capacity to improve water quality and functionality and to deliver and sustain safe water (including schools and health care facilities)								
Output 5.2	Improved sanitation and hygiene behaviors of community and sector stakeholders have enhanced capacity to provide access to safe and sustainable sanitation and hygiene facilities at households and institutions								
Output 5.2.1	Support WASH CCs for ODF and sustainable use of toilets at household level incorporating gender, disability, DRR and CCA aspects to Palikas.								
Activity 5.2.1.1	Support for Monthly/Bio Monthly Review and Planning Meeting of Palika MWASHCC and Ward Ward WASHCC								
	Participant tea and Snacks (Palika WASHCC)	Persons	18	3	200	10,800.00	10,800.00	-	
	Participant tea and Snacks (Ward WASHCC) (21 participantsX 14 wardsX3 time meeting (42meetings) (Ward WASHCC)	Persons	21	42	200	176,400.00	63,000.00	113,400.00	(3 meeting in 1 ward)
	Task Force Meeting	Persons	5	3	200	3,000.00	3,000.00		
	meeting with trrgers	Persons	40	3	200	24,000.00	24,000.00		2 times in one month
	Sub-Total					214,200.00	100,800.00	113,400.00	
Activity 5.2.1.2	Reward and special support to ultra poor families (support to construct Community latrine/ household latrine or hand washing station)								
	Support to ultra families (Construction materials)	Lumsum	1	1	500000	500,000.00	300,000.00	200,000.00	(The budget figures depends on the sanitation targets)
	This fund can't be use for public toilet/office toilet					500,000.00	300,000.00	200,000.00	
	Sub-Total								
Activity 5.2.1.3	Behavior change campaign through triggering								
A	Volunteer/triggers mobilization	Volunteer	14	3	12000	504,000.00	252,000.00	252,000.00	Door to door visit, Morning evening gasti and patrolling
B	Printing of BCC materials (Types of toilet, Why toilet, 6 Steps of Hand Washing)	Flex	1	1	75000	75,000.00	50,000.00	25,000.00	for printing code of conduct and dessiminating
C	Media mobilization and triggering activities (Meeting dissemination and Miking)	Media	1	1	75000	75,000.00	25,000.00	50,000.00	( local media mobilization
D	Door to door visit, sanitation gasti by ward committee including police (Cost for Kjaja/Khana and transportation)	Person	70	3	200	42,000.00	42,000.00		( 14 ward member/ward chair/sanitation activist chair and - 2 police-one group). Two groups will be mobilized. ( 5 persons 3 times in one ward )
E	Stationery for the triggers (Perperson per month Rs. 1000	Person	14	3	1000	42,000.00	21,000.00	21,000.00	

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सिन्धुली



F	T-Shirt for Triggers and others	Lumsum	1	1	50000	50,000.00	50,000.00	-	
G	Triggering materials toilet construction and hand washing for the community level activities (Tika, reward materials like soap, toilet brush, teeth brush, Teeka, cloth for flag...)	Wards	14	1	1000	14,000.00	14,000.00		
H	Hand Wasing activities in imunization center	center	30	1	1000	30,000.00	30,000.00	-	
I	Hand Wasing activities in Gaughar Clinic	center	13	1	1000	13,000.00	13,000.00	-	
J	Hand Wasing activities in School	School	7	1	1000	7,000.00	7,000.00		model
K	Sample Handwashing Station for Disable	no	5	1	10000	50,000.00	50,000.00		
	<b>Sub-Total</b>					<b>902,000.00</b>	<b>554,000.00</b>	<b>327,000.00</b>	
<b>Activity 5.2.1.4 Planning workshop/triggering at Palika level (Board members, ward members, WASH stakeholders, Political Party leaders, Head Masters, Media, FCHVs, NGO/CSOs )</b>									
	Resource Person's fee	Persons	4	1	1600	6,400.00		6,400.00	# Sharing findings of baseline/household survey,
	Support staff	Persons	3	1	1200	3,600.00		3,600.00	# Make working strategies
	Stationery	Persons	150	1	50	7,500.00		7,500.00	# Make plan of action for 4 Months,
	Training materials	Event	1	1	5000	5,000.00		5,000.00	# Commitment from Paikas
	Transportation cost for participants (Distribute sanitation materials; Herpic, toilet brush, soap, odonil)	Participants	150	1	300	45,000.00		45,000.00	# Discussion on 3 star approach
	Generator/projector/Hall cost	Pack	1	1	10000	10,000.00		10,000.00	# Formation of Palika level WASHCC
	Flex/dissemination		20	1	1000	20,000.00		20,000.00	Palika will manage
	Tea and Khaja	Participants	160	1	200	32,000.00		32,000.00	
	Media support	Media	5	1	1000	5,000.00		5,000.00	
	Communication and coordination	LS	1	1	500	500.00		500.00	
	<b>Sub-Total</b>					<b>135,000.00</b>	-	<b>135,000.00</b>	
<b>Activity 5.2.1.6 Technical support and joint monitoring by the assigned team at Pallika and WARD level</b>									
	Monitoring by M WASHCC (Mayer/Chair, Vice mayer/Chair/CAO/FP and Secretariat team)	Persons	5	8	1000	40,000.00	16,000.00	24,000.00	3 times monitoring with Palika resources
	Cost for focal person (Communication and fuel)	Persons	1	3	5000	15,000.00	15,000.00	-	Additional cost for being focal person
	<b>Sub-Total</b>					<b>55,000.00</b>	<b>31,000.00</b>	<b>24,000.00</b>	
	<b>Total of output no. 5.2</b>					<b>1,806,200.00</b>	<b>985,800.00</b>	<b>799,400.00</b>	

Prepared By

*[Signature]*



*[Signature]*  
**गजेन्द्र नाथ शर्मा**  
 प्रमुख प्रशासकिय अधिकृत  
 (उप-सचिव)